

Tutnall & Cobley Parish Council

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Dear Parishioner

8 December 2010

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 14 December 2010** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

A G E N D A

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 9 November 2010 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police:** CSO John Tilt
 - d) **District Councillor:**
 - e) **County Councillor:**
 - f) **Footpath Warden:**
 - g) **Tree Warden:**
 - h) **Community Hall Representative:**
 - i) **Charities Representative:**
 - j) **Conservation Officer:**

- 5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
 - b) Bromsgrove DC: Holocaust Memorial Day 27 January 2011 @ 12.30 Sanders Park.
 - c) Bromsgrove DC: Together Bromsgrove residents' magazine.
 - d) Worcestershire CC: temporary closure order Blackwell Road, either side of the railway bridge to facilitate railway bridge examination works on 14 December 9.30 – 15.30.
 - e) WCC: Hub Shared Services: will now provide help and advice on age related benefits to aid 60+ to take up benefits e.g. Pension Credit, Attendance Allowance, etc.
 - f) Citizens Advice Bureau: Annual Report 2009 / 10.

6 **PLANNING MATTERS:**

Applications for Consideration:

10/1080 41 The Park: single storey extension, increasing height of existing boundary wall, new pitched roof over existing conservatory and the installation of a flue for a wood burning stove.

Approvals:

10/0797 Ravensdale Cottage, Brockhill Lane: retention of 1.2m high picket fence to front of property.

10/0571 4 New Wharf: proposed extension at first floor level.

Refusals: none received to date.

Planning Matters:

- 7 **TUTNALL CLOSE POST BOX:** To consider writing to the Post Office to request the seal is removed and morning collections reinstated.

- 8 **COMMUNITY RESILIENCE:** Snow clearance for the school and general update.

9 **LENGTHSMAN SCHEME:**

To consider outstanding issues.

10 **HIGHWAYS MATTERS:**

Winter Service – grit bins –

'To grit or Not to Grit' insurers guidance notes enclosed for Members' information.

To consider outstanding issues.

- 11 **COMMUNITY PAYBACK:** update after West Mercia Probation Trust and Countryside Service's meeting on 18 November.

12 **NEWSLETTER:**

- 13 **MANAGING MONEY: PROPER PRACTICES:** NALC's report will be emailed as six pages long. Richard Levett, Executive Officer, CALC Area Meeting report summarising financial practices is enclosed. To consider the report.

13 **BULB PLANTING:**

14 **FINANCE: to consider:**

a)	Bank Balances: as at 30 November 2010	Current Account	£7,569.78
		31 December 2009	Deposit Account
			<u>£3,790.31</u>
		Total Balance	£11,360.09

- b) **Receipts: for September:** Co-op Bank: Interest 5 November 2010 £ 0.85

c) Payments for Approval:

Mark Parry: Publisher training for Clerk on 20 Nov & help with newsletter	
Cheque no: 100470 raised on 14 December	£ 100.00
Simon Skeys: Lengthsman Scheme Oct & Nov	
T&C £367.50 + Burcot £105	£ 472.50
Brookfield Contract Services: mowing footpaths 18/19 on 18 Oct	£ 24.00
Worcestershire CALC: Clerks' Gatherings 26 Oct & 23 Nov	£ 15.00
Chairman's Expenses for 17 August 2010	£ 50.00
H S Davies: Clerk's Remuneration £920.54 + £220.67 expenses	£ 1,141.21
HMRC:	<u>£ 230.13</u>
Total	£ 2,032.84

d) Unpresented Cheques: none

e) Budget / Precept: To approve the budget and precept of £7,280 for 2011/2012; schedule enclosed for Members' information.

f) Quarterly Audit: verbal report from the Finance Oversight Group

g) Finance Items - Proposed and Seconded:

15 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

16 DATE OF NEXT MEETING: There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 11 January 2011.