



NOTICE OF MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

The Neighbourhood Development Plan Steering Group will meet on **Wednesday 19 January 2022 at 7.30pm at Catshill Village Hall**

Notice to members of the public

This meeting is being held at Catshill Village Hall. Members of the public wishing to “attend” the meeting please email the parishclerk@catshillandnorthmarlbrook-pc.gov.uk for further information.

AGENDA

The Neighbourhood Development Plan is a community document and the Steering Group includes residents of Catshill and North Marlbrook Parish

1. Chairman’s Welcome

2. Apologies for absence

3. Declarations of Interest (Members’ Code of Conduct)

Committee members are expected to declare the interest if an agenda item relates to their entry on the Members’ Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.

4. To consider members’ written requests for dispensation, if requested

5. Adjournment of meeting for Public Question Time

Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins

6. Previous minutes

To reconvene the meeting and consider approval of draft minutes of meeting held on 20 October 2021

Decision required

7. New terms of reference and structures

To review and agree the proposed terms of reference and structure drafted by Mr P Crysell

To discuss implementation of the organisation chart processes

Decision required

8. To discuss appointment of projects officer and liaison with Parish council planning committee

To discuss any contacts or interest and timescales

9. To consider publishing of planning applications and the Parish council’s response on website

Decision required

10. Implementation of the Neighbourhood plan – working with the Parish council planning committee

To discuss next steps and working with the planning committee

11. To agree arrangements for next meeting

Decision required

Carol Blake Clerk to the Council
12/01/2022

Catshill and North Marlbrook Parish Council, Catshill Village Hall, Golden Cross Lane, Catshill B61 0JZ