



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend an ordinary meeting on
Thursday 27th October 2022 starting at 19:00 in
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

C M Blake

Carol Blake

Clerk to the Council 20/10/2022

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
 - 3.1 Members of the public.
 - 3.2 Worcs County Councillor for the Woodvale Division
 - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 3.4 Any other community representative.
4. Declarations of Interest
Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
5. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
6. Dispensations
To consider any written requests for dispensation from any Member
7. Previous minutes and matters arising from previous meetings_ To approve the minutes of the Parish Council meeting held on 29/09/2022
8. Chairman's Report to include:
 - 8.1 Cost of Living Crisis
 - 8.2 Christmas Party Event

- 8.3 Christmas Lights Switch On
- 8.4 New councillors training
- 8.5 Update on Fireworks Event
- 8.6 Chads Grove School Grant requests:
 - £500.00 For laptop or the loan of a laptop and portable wifi hub
 - £1500 To develop outdoor garden to grow and sell produce
- 8.7 Catshill Baptist Church Grant request for White Goods Scheme

9 Finance

9.1 To receive the payments and receipts report to 20/10/2022 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 20/10/2022		
Opening Cash Book balance		£105,685.54
Add receipts between 1 April - 20 Oct 2022	53,226.00	
Less payments between 1 April - 20 Oct 2022	-38,524.30	
Cashbook balance at 20 Oct 2022		£120,387.24
Bank statements at 20 Oct 2022		
Unity Trust Bank	128,277.34	
Soldo account	43.91	
Less unrepresented cheques, as list below	£7,934.01	
Bank balances at 20 Oct 2022		£120,387.24

- 9.2 Internal Audit quote for 22/23
- 9.3 Summer plants quotation
- 9.4 Winter plants quotation
- 9.5 Hedgehog Highway Project update
- 9.6 Lengthsman retirement update, example advert sent to be agreed on

10. Items for discussion:

- 10.1 Remembrance Service Event – Cllr Baker
- 10.2 Recruiting New Councillors report – Cllr Baker
- 10.3 Project Officer update – Cllr Baker

11. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

- 11.1 **Finance and Staffing Committee** Cllr P Baker
- 11.2 **News Magazine** Cllr P Masters
- 11.3 **Village Hall Report** – Cllr McEldowney
- 11.4 **Natural Networks Project and Footpaths Report** – Cllr Laniosh

12. **Date and time of next meeting** 01/12/2022 @ 19:00 Village Hall

Excerpt from accounts spreadsheet for October 2022

Oct-22						
Unity Trust Bank	v111	Bank charge, 2nd quarter		18.00	-	18.00
Water Plus	v112	Water Ivy Cottage Gardens		6.75		6.75
Talk Talk	v113	Office phone and broadband Sept 2022		46.95		46.95
Bromsgrove District Council	R6	Second half of 2022/23 precept	26,010.50			-
O2	v114	office mobile		14.74	2.46	12.28
Grenke	v115	Grenke Leasing for Copier		76.97	12.83	64.14
ICO	v116	Data Protection Fee		35.00		35.00
Allen Farnsworth	v117	Lengthsman Sept		250.00		250.00
JRB Enterprise Ltd	v118	Dog waste bags		327.60	54.60	273.00
Meadowfields Ground Maintenance	v119	Maintain shrubs at gardens Sept 2022		237.60	39.60	198.00
CAB Grant	v120	Donation		1,000.00		1,000.00
Hedgehogs R Us	V121	Hedgehog Highway Bundles		157.50		157.50
Shaw Loos	V122	Toilets for Bonfire Event		216.00	36.00	180.00
October Salaries	v123-125	LP salary Oct 2022		923.98	-	923.98
HMRC	v126	PAYE & NI month 4		179.33		179.33
HMRC	v127	PAYE & NI month5		180.00		180.00
HMRC	v128	PAYE & NI month 6		180.00		180.00
Soldo Card -Microsoft monthly fee	v129	Monthly fee		7.99		7.99
Soldo Card -Zoom monthly fee		Monthly fee		14.39	-	14.39
G-Force Fireworks	V130	Balance for Fireworks event		3,600.00		3,600.00
SLCC	V131	Yearly membership fee		171.00		171.00
Heron Press	V132	Autumn Newsletter		511.00	-	511.00
Worcestershire County Council	R7	Lengthsman Refund Aug 2022	255.00			-
			26,265.50	8,154.80	145.49	8,009.31
			53,226.00	38,524.30	2,423.06	36,101.24

Councillors: B McEldowney (Chairman), P Baker,
P Masters, S Osman, B Laniosh, J Parry, K Burgess