



**Members of Catshill & North Marlbrook Parish  
Council  
are summoned to attend an ordinary meeting on  
Thursday 28<sup>th</sup> November 2024 starting at 19:00 in  
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

*C M Blake*

Carol Blake

Clerk to the Council 20/11/2024

### **AGENDA**

1. Vice Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
4. Declarations of Interest  
Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
5. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
6. Dispensations  
To consider any written requests for dispensation from any Member
7. Previous minutes and matters arising from previous meetings\_ To approve the minutes of the Parish Council meeting held on 31/10/2024
8. Items for discussion:
  - 8.1 Dock garden update
  - 8.2 Ivy Cottage garden update
  - 8.3 Lingfield Nature Walk
  - 8.4 Solar lights Oak Rd
  - 8.5 Update on War Memorial
  - 8.6 Christmas lights
  - 8.7 Insurance renewal (document sent)

9. Finance

9.1 To receive the payments and receipts report to 12/11/2024 and related budget comparison see below. Note all bills for payment are as approved in the budget

<b>Bank Reconciliation as at 12/11/2024</b>			
<b>Opening Cash Book balance</b>		<b>£105,931.00</b>	
<b>Add receipts between 1 April - 12 Nov 2024</b>	32,014.50		
<b>Less payments between 1 April - 12 Nov 2024</b>	-57,749.85		
<b>Cashbook balance at 12 Nov 2024</b>		<b>£80,195.65</b>	<b>A</b>
<b>Bank statements at 12 Nov 2024</b>			
Unity Trust Bank	87,735.78		
Equals Money Card	70.00		
Less unrepresented cheques, as list below	£7,610.13		
<b>Bank balances at 12 Nov 2024</b>		<b>£80,195.65</b>	<b>B</b>

9.2 Quote for Internal Audit for 24/25 Accounts to be discussed and agreed

10. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

- 10.1 **Footpaths Group** - Cllr Laniosh
- 10.2 **Junior Councillors** - Cllr Parry
- 10.3 **News Magazine** – Cllr Masters

11. **Date and time of next meeting** Thursday 30<sup>th</sup> January 2025 @ 19:00 Small Room Village Hall

Excerpt from accounts spreadsheet for Nov 2024

<b>Nov-24</b>							
RMW Groundworks Ltd	BACS	V118	Fencing for fireworks event		1,164.00	194.00	970.00
G Force Fireworks	BACS	v119	50% remainder of deposit for fireworks event		2,250.00		2,250.00
Minsec Ltd	BACS	V120	Security for fireworks event		640.00		640.00
Nov Salaries		V121			1,253.28		224.60
Mrs C Blake	BACS	V123	WFH Allowance		24.00		24.00
Heron Press	BACS	V124	Autumn Newsletter		575.00	-	575.00
Meadowfields Ground Maintenance	BACS	V125	Maintain shrubs at gardens Oct 2024		237.60	39.60	198.00
JRB Enterprise Ltd	BACS	V126	Dog waste bags		325.20	54.20	271.00
G Burley and Sons Ltd	BACS	V127	Winter planters		534.00	89.00	445.00
THT Skips Ltd	BACS	V128	Skip for Bonfire event		295.00	49.17	245.83
Kaos Disco (C P Bailey)	BACS	V129	Sound system and music for Bonfire Event		60.00		60.00
Catshill Village Hall	BACS	V130	Grant for alarm system and door security		2,500.00		2,500.00
Water Plus	d/d	v131	Water Ivy Cottage Gardens		7.77		7.77
Talk Talk	d/d	v132	Office phone and broadband - Oct 2024		52.95		52.95
O2	d/d	v133	office mobile		18.79	3.13	15.66
EON	d/d	v134	War memorial electricity		96.69	4.60	92.09
Unity Trust Bank	s/o	v135	Monthly service charge		5.40		5.40
Worcestershire County Council		R7	Lengthsman Refund Sept 2024	134.75			-
Daren Lacey	BACS	v136	Wreath for D day and Remembrance Service		55.00		55.00
Catshill Village Hall	BACS	v137	Yearly rental of office		1,751.05		1,751.05
Soldo admin charge for closing account	Soldo	v138	Soldo admin charge for closing account		14.60		14.60
KOS	D/D	v139	Standard warranty and standard copy charge		33.60	5.60	28.00
					134.75	11,893.93	439.30
					32,014.50	57,749.85	3,977.60
							52,743.57

Councillors: B McEldowney (Chairman), P Masters, S Osman, B Laniosh,  
J Parry, K Burgess, T Gillespie, B Pagett