



Members of Catshill & North Marlbrook Parish Council

are summoned to attend an ordinary meeting on
**Thursday 30th January 2025 starting at 19:00 in
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

C M Blake

Carol Blake Clerk to the Council 20/01/2025

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. To receive and discuss any co-option requests
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public
 - 4.2 Worcs County Councillor for the Woodvale Division
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative.
5. Declarations of Interest
Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
7. Dispensations
To consider any written requests for dispensation from any Member
8. Previous minutes and matters arising from previous meetings_ To approve the minutes of the Parish Council meeting held on 28/11/2024
9. Chairman's Address
10. Items for discussion:
 - 10.1 BluWave grant request (document sent)
 - 10.2 Dock garden and Ivy Cottage garden update
 - 10.3 Litter picking
 - 10.4 Update on War Memorial and Insurance renewal (document attached)
 - 10.5 Christmas lights timers
 - 10.6 Government Community Match Funded Defib Scheme update

11. Finance

11.1 To receive the payments and receipts report to 02/01/2025 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 02/01/2025			
Opening Cash Book balance		£105,931.00	
Add receipts between 1 April - 02 Jan 2025	37,782.50		
Less payments between 1 April - 02 Jan 2025	-68,077.94		
Cashbook balance at 02 Jan 2025		£75,635.56	A
Bank statements at 18 Jan 2024			
Unity Trust Bank	77,450.07		
Equals Money Card	27.75		
Less unrepresented items, as list below	1,842.26		
Bank balances at 02 Jan 2025		£75,635.56	B

11.2 To discuss quote from Plantscape for Summer planters

11.3 Review Asset register (document sent 21/01/2025)

11.4 Review Risk Assessment policy (document sent 21/01/2025)

11.5 Review Financial Regulations policy (document sent 21/01/2025)

11.6 Review Internal Financial controls (document sent 21/01/2025)

12. Committee and Representatives Reports

To include any relevant feedback from working group leads:

12.1 **Footpaths Group** - Cllr Laniosh

12.2 **Junior Councillors** - Cllr Parry

12.3 **News Magazine** – Cllr Masters

13. **Date and time of next meeting** Thursday 27th February 2025 @ 19:00 Small Room Village Hall

Excerpt from accounts spreadsheet for Jan 2025

Jan-25			Description	Receipts	Payments Gross	Payments VAT	Payments Net
Equals Card Microsoft monthly fee			Monthly fee		7.99		7.99
Amazon Stamps	Equals	v157	Stamps		19.98		19.98
CC Cleaner for laptop			CC Cleaner for laptop		14.28		14.28
Equals Card Top up	BACS	v158	Top up Dec 24		30.00		30.00
Phil Lacey	BACS	V159	Biscuits for Christmas meal event		381.75		381.75
Cllr Brett Laniosh	BACS	V160	Footpath work party group refreshments		80.00		80.00
O2	d/d	v161	office mobile		18.79	3.13	15.66
JRB Enterprise Ltd	BACS	v162	Dog waste bags		325.20	54.20	271.00
Water Plus	d/d	v163	Water Ivy Cottage Gardens		7.77		7.77
VAT Refund HMRC		r10	VAT Refund HMRC	5,300.25			
Worcestershire County Council		R11	Lengthsman Refund Oct 2024	131.00			
Dave Webb	BACS	V164	Newsletters 2024		150.00		150.00
Talk Talk	d/d	v165	Office phone and broadband - Dec 2024		52.95		52.95
Unity Trust Bank	d/d	v166	Monthly Bank charge		6.00	-	6.00
Salaries	S/O	V167-169	Jan-25		1,087.86		1,087.86
KOS	D/D	V170	Standard warranty and standard copy charge		33.60	5.60	28.00
Chris Cooke	BACS	V171	Lengthsman Nov 24		199.20	33.20	166.00
			Total for year to 31/03/2025	5,431.25	2,373.12	96.13	2,276.99
					68,077.94	5,089.91	62,988.03

Councillors: B McEldowney (Chairman), P Masters, S Osman, B Laniosh,
J Parry, K Burgess, T Gillespie, B Pagett