



Members of Catshill & North Marlbrook Parish Council

are summoned to attend an ordinary meeting on
**Thursday 27th February 2025 starting at 19:00 in
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

C M Blake

Carol Blake Clerk to the Council 20/01/2025

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. To receive and discuss any co-option requests
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public
 - 4.2 Worcs County Councillor for the Woodvale Division
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative.
5. Declarations of Interest
Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
7. Dispensations
To consider any written requests for dispensation from any Member
8. Previous minutes and matters arising from previous meetings_ To approve the minutes of the Parish Council meeting held on 30/01/2025
9. Chairman's Address
10. Items for discussion:
 - 10.1 Neighbourhood Plan -All
 - 10.2 Dock garden and Ivy Cottage garden update - Cllr Osman
 - 10.3 Litter picking update – Cllr Laniosh
 - 10.4 Dog waste bags - Cllr Laniosh
 - 10.5 Update on Insurance renewal items – Cllr Gillespie

- 10.6 Christmas lights timers update – Cllr Parry
- 10.7 BluWave grant request (document previously sent) - All
- 10.8 Anti-Social and Dangerous Youths on Mopeds and Rally / Scrambler Bikes Cllr O’Hare
- 10.9 Trashing of the Cycle Path / Millennium Way Cllr O’Hare
- 10.10 Catshill Wildlife Cllr O’Hare
- 10.11 Skylark Awareness Signposts Cllr O’Hare

11. Finance

11.1 To receive the payments and receipts report to 02/02/2025 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 02/02/2025			
Opening Cash Book balance			£105,931.00
Add receipts between 1 April - 02 Feb 2025		38,284.37	
Less payments between 1 April - 02 Feb 2025		-72,187.95	
Cashbook balance at 02 Feb 2025			£72,027.42 A
Bank statements at 02 Feb 2025			
Unity Trust Bank		75,927.20	
Equals Money Card		27.75	
Less unrepresented items, as list below		3,927.53	
Bank balances at 02 Feb 2025			£72,027.42 B

11.2 To discuss using Scribe Finance package for 25/26 accounts

11.3 Ratify purchase of home printer

12. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

- 12.1 **Footpaths Group** - Cllr Laniosh
- 12.2 **Junior Councillors** - Cllr Parry
- 12.3 **News Magazine** – Cllr Masters

13. **Date and time of next meeting** Thursday 27th March 2025 @ 19:00 Small Room Village Hall

Excerpt from accounts spreadsheet for Feb 2025

Feb-25		Description	Receipts	Payments Gross	Payments VAT	Payments Net
Zurich Insurance receipt for car crash	R12	Receipt from insurance co	335.87			
JRB Enterprise Ltd	v172	Dog waste bags		325.20	54.20	271.00
Worcestershire County Council	R13	Lengthsman Refund Nov 2024	166.00			-
February Salaries	v173-174	LP Salary Feb 2025		1,063.86		1,063.86
Mrs C Blake	v175	Working from Home Allowance		24.00		24.00
EON	v176	Electricity at War Memorial		96.72	4.61	92.11
Waterplus	v177	water at Ivy Cottage Gardens		8.02		8.02
Talk Talk	v178	Office phone and broadband - Jan 2025		52.95		52.95
O2	v179	office mobile		18.79	3.13	15.66
Unity Trust Bank	v180	Monthly Bank charge		6.00	-	6.00
Shaw Loos	V181	Toilet Hire for Bonfire Event 24		960.00	160.00	800.00
Mrs C Blake	v182	Replacement of broken home printer		229.42		229.42
Equals Money Card	V183	Top up on debit card		30.00		30.00
HMRC	v184	Month 9 PAYE & NI		253.82		253.82
HMRC	v185	Month 10 PAYE & NI		254.02		254.02
HMRC	v186	Month 11 PAYE & NI		254.02		254.02
Chris Cooke	v187	Lengthsman work for Dec 2024		253.50	42.25	211.25
Chris Cooke	v188	Lengthsman work for Jan 2025		270.30	45.05	225.25
Jane Hallett	V189	Mileage and refuse sacks		9.39		9.39
			501.87	4,110.01	309.24	3,800.77
		Total for year to 31/03/2025	38,284.37	72,187.95	5,399.15	66,788.80

Councillors: B McEldowney (Chairman), P Masters, S Osman, B Laniosh,
J Parry, K Burgess, T Gillespie, B Pagett, A O'Hare