



Catshill & North Marlbrook Parish Council
Catshill Village Hall, Golden Cross Lane
Catshill, BROMSGROVE B61 0JZ

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NOTICE OF MEETINGS

Parish Council meetings are held on the last Thursday of every month except August and December. Here are the next three meeting dates:

THURSDAY 27th OCTOBER 2011

THURSDAY 24th NOVEMBER 2011

THURSDAY 26th JANUARY 2012

The meetings are held at **CATSHILL VILLAGE HALL, GOLDEN CROSS LANE, B61 0JZ** and
start at 7.30pm

Members of the public are welcome to attend the whole meeting and may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for inclusion on future agendas.

The County and District Council representatives and the Community Support Officers are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a personal interest as defined by the Members' Code of Conduct in any matter that is to be discussed in the meeting, must declare that interest as early as possible in the meeting; if that interest is also prejudicial he/she may speak on that matter during Open Forum only and must leave the meeting for the duration of any discussion and/or vote relating to the matter.

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Gill Lungley MILCM
Clerk to the Council
27th October 2011

CATSHILL AND NORTH MARLBROOK PARISH COUNCIL

Members of Catshill and North Marlbrook Parish Council are hereby required to attend the
Parish Council Meeting on Thursday 27th October 2011, 7.30pm at Catshill Village Hall

AGENDA

	Attachment
1. <u>Apologies</u> To receive apologies for absence, if any, from members	
2. <u>Members' Declarations of Interest</u> To declare any personal and prejudicial interest and the reason for it; members are reminded to notify any changes to their entry on the Members' Register of Interests as soon as possible to BDC via the Clerk (amendment forms will be available at the meeting)	
3. <u>Previous minutes</u> To consider for approval the minutes of the meeting held 29/09/2011	No. 1
4. To adjourn the meeting for Open Forum : to hear representations from members of the public and any representations from parish council members who have declared a prejudicial interest	
5. To receive reports from Worcestershire County Council's representative for the Woodvale Division, Bromsgrove District Council's representatives for the Catshill and Marlbrook Wards and any other community representative eg local Community Support Officer	
6. <u>Chairman's Report</u> To re-open the meeting and receive the Chairman's report	
7. <u>Clerk's update and list of communications</u> To answer queries and include progress reports not requiring councillor input	
8. <u>Committee and Representatives Reports</u>	
a) Planning Committee meeting – 29/09/2011, minutes attached	no.2
b) Finance and Staffing Committee meeting – 06/10/2100, minutes attached	no.3
c) Events Committee meeting – 20/10/2011, minutes attached including report on Youth Meeting 20/10/11 from Cllr A Kelly	no.4
d) Monitoring Officer's Liaison Meeting with Parish Council Clerks – 11/10/2011	no.5
e) WorcsCALC AGM – 13/10/2011	no.6
f) Worcestershire Parish Conference – 18/10/2011	no.6
g) Other reports as advised at the meeting – reminder to members that all reports are to be provided in writing and circulated in advance	
9. <u>Parish Plan Review</u> – 6-month review	
10. <u>Committee membership</u> – Members are to state to which committee they wish to serve; Terms of Reference are attached along with a blank membership template	no.7
11. <u>Precept preparation</u> – members to consider the financial budget for 2012/13 with a view to setting the precept at the next Parish Council meeting; this year's precept raises annual payment of £9.44 per Band D council tax property. Guidance spreadsheet attached.	no.8

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<p>12. <u>Financial Report</u> To receive information relating to the current financial status and bills for payment</p> <p>13. <u>Items for next meeting</u> : Members to advise items for consideration at the next meeting</p> <p>14. <u>Date, Time and Venue of Next Meeting</u> : 24/11/2011, 7.30pm Catshill Village Hall</p> <p style="text-align: right;">Gill Lungley MILCM Clerk to the Council 21/10/2011</p>	no.9
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Enclosures:
No.1 – Minutes of meeting held 29/09/2011
No. 2 – Minutes of Planning Committee meeting held 29/09/2011 with update attachment
No. 3 – Minutes of Finance and Staffing Committee meeting held 06/10/2011
No. 4 – Minutes of Events Committee meeting held 20/10/2011
No. 5 – Notes relating to meeting on Youth Services (AK, 20/10/2011)
No. 6 – Notes on MOLM, CALC AGM, Parish Conference meetings
No. 7 – Member template and committee Terms of Reference
No. 8 – Precept preparation
No. 9 – Financial situation to date and bills for payment