



Catshill & North Marlbrook Parish Council
Catshill Village Hall, Golden Cross Lane
Catshill, BROMSGROVE B61 0JZ

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NOTICE OF MEETINGS

Parish Council meetings are held on the last Thursday of every month except August and December. The dates for the remainder of this civic year are:

THURSDAY 29th JANUARY 2015

THURSDAY 26th FEBRUARY 2015

THURSDAY 26th MARCH 2015

THURSDAY 30th APRIL 2015

THURSDAY 21st MAY 2015

The meetings start at 7.00pm OR 7.30pm and are held at
CATSHILL VILLAGE HALL, GOLDEN CROSS LANE, B61 0JZ

Members of the public are welcome to attend the whole meeting and may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda or for inclusion on future agendas.

The County and District Council representatives and the Community Support Officers are also invited to address the Parish Council on matters relevant to the parish.

A copy of the Agenda will be available on the parish council's website.

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Gill Lungley MILCM
Clerk to the Council, 19/01/2015



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 29th January 2015 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option
Members are asked to consider co-options as follows:
 - Catshill Village ward, 1 seat – Mrs Shirley Webb
 - Barley Mow ward, 2 seats – Mr Michael Ball and Mrs Jill Bate
 - Marlbrook ward, 1 seat – Mr Owen Sweeting**Decision required**
4. **Open Forum** : official business is suspended in order to receive representations / reports from:
 - 4a) Members of the public.
 - 4b) Worcs County Councillor for the Woodvale Division (report for Jan 2015 e-mailed)
 - 4c) Bromsgrove District Councillors for Catshill Ward and Marlbrook Ward:
 - 4d) Any other community representative eg local Community Support Officer.
5. To re-open the meeting NB: Members of the Public are welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the executive officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member
8. Previous minutes To approve the minutes of the parish council meeting held 27/11/2014
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report The report from Cllr Gordon Witcomb has been e-mailed to members
11. Clerk's report on delegated actions, update and list of communications
No decisions are required during this agenda item
 - a) **Electoral register**
 - b) **Waiting Restrictions** (Double Yellow Lines) at Kempton Court and at Lydiate Ash Road
 - c) **Community Speed Watch** – this is to be included in the parish council newsletter;
 - d) **Catshill War Memorial** – Royal British Legion would like the War Memorial to be cleaned
 - e) **New Homes Bonus** update
 - f) **The Dock, damaged bollard**
 - g) **Transparency Code for Smaller Authorities**
 - h) **Local Council Award Scheme**
 - i) **Paper copies of agendas and minutes**
 - j) **Parish Polls consultation**
 - k) **Green Lane** flood storage area,
 - l) **Beehive Close** Parking and pavement problems have been reported in this residential area.
 - m) **Green Lane** street lighting

- n) **Training arrangements** for the newly co-opted members
- Relevant correspondence available from the Clerk:
Items carried forward: Dedication stone for Diamond Jubilee Garden

12. Committee and Representatives Reports

Background papers available

12a) **Finance & Staffing Committee** meeting 15/01/2015 (Cllr P Baker); draft minutes circulated
Specific recommendations for this meeting to consider and / or note:

- a) To set the precept requirement for 2015/16 at £27,319 following information received from BDC relating to the DCLG precept support grant and to the tax base. A precept of £27,319 will see Band D contributions of £12.10pa. **Decision Required**
- b) To note the possible costs related to an election.
- c) To note the changed parish council member representation across the parish
- d) To accept the following policies as amended where necessary:
Dignity at Work (Member/Officer Protocol); Health and Safety; Insurance; Risk Assessment and Management;
- e) To appoint Cllr M Shephard to the accounts scrutiny role
- f) The investment account has been reviewed
- g) The NALC/SLCC national salary award has been agreed
- h) To agree the virement of funds.

12b) **Any other report** from parish council representatives including those for:

- Bromsgrove Area CALC meeting held 10/12/2014
- School car parking
- Marlbrook Tip
- North West Ward Association, trustee for Catshill Meadow
- Catshill Village Hall

13. PLANNING

13.1 To note planning applications notified by Planning Authority since the last meeting and provide comment where appropriate

Log no.	App. No.	Address	Proposal
617	14/0790	276 Stourbridge Road Catshill B61 9LQ	Rear two storey extension, new pitched roof over existing side extension
PC Commented 18/12/2014: The Parish Council would comment that this is a large extension on an already extended house which will therefore have some impact locally, but there is an adequate driveway to accommodate any extra cars and the parish council does not therefore offer any objection to the application. Planning permission was granted by BDC 05/01/2015			
618	14/0921	103, Wildmoor Lane Catshill	Approval of reserved matters (appearance, landscaping layout, & scale) of application 11/0871
PC Commented 18/12/2014: Members' comment relates only to the requirement to ensure all parking is kept on site and not to use Wildmoor Lane for parking, for the off-road parking area, visibility splay and access way via Wildmoor Lane to be diligently maintained and for all work to be in keeping with surroundings. BDC Decision yet to be made			
619	14/0860	49 Cottage Lane, Marlbrook B60 1DT	Kitchen extension to side of house and porch canopy roof
PC Commented 18/12/2014: No objection to this application and see it as a tasteful extension that should add to the character of the neighbourhood. Planning permission was granted by BDC 22/01/2015			
620	14/0920	19 Cottage Lane Marlbrook B60 1DU	Construction of a pitched roof on an existing rear flat roof extension and a pitched roof on an existing flat roof canopy on front elevation.
PC Commented 12/01/2015: No objection. BDC Decision pending.			
Comment is required for the 3 plans below; copies of the plans will be displayed at the meeting and are available as pdf via the Clerk and on line via http://appuview.bromsgrove.gov.uk			
621	14/1001	3 Four Oaks Drive Marlbrook B61 0SF	Single storey extension to side of house for kitchen/dining area
622	14/0904	37 Cottage Lane B60 1DT	Re-roofing and extension to form additional bedrooms

623	14/1012	11 Golden Cross La B61 0LQ	Erection of two storey side extension and single storey rear extension
624	14/1009	99 Woodrow Lane B61 0PQ	Proposed 5 dwellings on land to the rear of 99 Wildmoor Lane, Bromsgrove, B61 0PQ

- 13.2 Enforcement issues – to include information on the appeal against enforcement action at Catshill Piggeries, Stourbridge Road (appeal withdrawn); Cllr F Cook to report
- 13.3 Information provided to members including:
- Update on planning applications within the parish (paper copy circulated with agenda)
 - Government directed Neighbourhood Planning reforms
 - Plain English guide to the planning system
 - Update on the Bromsgrove District Plan Examination
 - Professional support available for Neighbourhood Plans
14. Resolution to confirm eligibility of the Clerk to join the Local Government Pension Scheme
Local Government Pension Scheme Regulations 2013 Part 1 Regulation 3(b) and Part 2 of Schedule 2, the Parish Council confirms the Clerk’s eligibility to enrol in the Local Government Pension Scheme. **Decision Required**
15. To seek funding support from the District Ward Members’ Fund **Decision Required**
16. Adoption of ‘Horse Course’ estate **Decision Required**
The parish council to support progress, as per report from county councillor, appended.
17. Publicity for parish council elections, May 2015 **Decision Required**
Members are asked to agree to issue an ‘elections’ newsletter and decide its format and content.
18. Financial Report **Background papers available**
- 18.1 To consider the grant request from Catshill Village Hall,
18.2 To consider the grant request from Bromsgrove and District Citizens Advice Bureau.
18.3 To consider renewal of web domain name “catshillmusicfestival.co.uk” costing IRO £10
18.4 To approve sharing cost with Bournheath PC for Clerk’s attendance at SLCC Conference
18.5 To receive information relating to the current financial status and bills for payment.
19. Items for next meeting
Members to advise items for consideration at the next meeting
20. Date, Time and Venue of Next Meeting :
Parish Council Meeting 26/02/2015, 7.30pm at Catshill Village Hall



Gill Lungley, MILCM
Clerk to the Council 22/01/2015

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