



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 24th September 2015 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option There are 2 vacant seats for the Woodrow ward which the parish council is expected to fill by co-option.
4. **Open Forum** : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division. Sheila Blagg has produced a report for September 2015, circulated to members by e-mail and paper copy
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative – Sgt Richard Field.
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the parish council meeting held 30/07/2015
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report Cllr O Sweeting to report to include reference to the sand bag store on Green Lane.
11. Clerk's report on delegated actions,, update and list of communications

No decisions are required during this agenda item

- 11.1 **Local Council Award Scheme** – feedback from the Local Council Award Scheme Briefing 23/09/2015 and update on our current position.
 - 11.2 **Balance Pool Tree Planting** – Update as to progress regarding the Tree Planting
 - 11.3 **Progress Baptist Church Garden** – Licence has been signed and meetings have been scheduled to discuss the next steps.
 - 11.4 **Licence for Car Park** – The Council are in receipt of the Licence Agreement for the Social Club Car Park Resurfacing and funding received from the various parties involved, which is to be signed by two Councillors.
 - 11.5 **Bonfire and Fireworks Event** – Feedback from meeting regarding progress in the organisation of this event.
 - 11.6 **New Homes Bonus Scheme** – The New Homes Bonus Grant Panel will recommend to Cabinet that we receive £3,500 of the applied for Grant for the replacement bus shelter.
 - 11.7 **Clerk Training** – Jenny Maturi, Development Support Officer at Worcestershire CALC has provided a one-to-one training session 14/09/15
- Relevant correspondence available from the Clerk: includes weekly CALC updates Aug/Sep '15; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner, Worcester Parish Newsletter.
- Emails received since last meeting relating to – Upcoming training, IBA Consultation Event, Invitation to the RBC/BDC Parish Community Emergency Planning Forum

Items Carried Forward: Letter of thanks to Steve Mobley, further investigation as to Land Registry in relation to the War Memorial

12. Committee and Representatives Reports ***Background papers available***

12.1 **Environment and Highways** Committee meeting held 10/09/15 (Cllr M Shephard); draft minutes to be circulated. To include consideration of the War Memorial now moving to the remit of Environment and Highways Committee

12.2 **Planning Committee** meetings held 13/08/15, 27/08/15, 10/09/15 (Cllr M Knight); draft minutes circulated.

12.4 **Any other report** from parish council representatives including those for:

- Newsletter – The next copy of the Newsletter is aiming to be distributed before the end of October allowing for the inclusion of details for Remembrance Day and Bonfire events. (Cllr P Masters)
- Marlbrook Tip – meeting was held 10/09/15, 17:30 at BDC (Cllr B McEldowney)
- North West Ward Association, trustee for Catshill Meadow (Cllr G Blackmoor)
- Catshill Village Hall management committee (Cllr J Bate or O Sweeting)
- Worcestershire CALC – Executive Committee held 09/09/15 (Cllr O Sweeting)
- War Memorial Working Party – (Cllr P Baker)
- Remembrance Day Working Party 21/09/15 (Cllr P Baker)
- Bromsgrove Planning Forum 15/09/15 (Cllr M Knight)
- Baptist Church Garden Site Meeting 22/09/15 (Cllr M Shephard)

13. Finance ***Decisions Required***

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet circulated);

13.2 to note the change of details for the Unity Trust Bank Account

14. Discussion regarding the proposal for a Combined Authority in the West Midlands
Bromsgrove District Council have a deadline of 12th October for their decision, with a Special Council scheduled for 7th October 2015 and a public survey available online at <http://www.bromsgrove.gov.uk/news/2015/have-your-say-on-combined-authority.aspx>
15. To consider the Council's position regarding the loss of footpath at Ivy Cottage on Gibb Lane
Including feedback from site meeting with Richard Clewer, Highways Liaison Officer
22/09/15
16. To approve Clerk subscription to the Society of Local Council Clerks and attendance at the SLCC Conference in October
The Clerk requests this support for training and development purposes with annual SLCC membership being £141.00 and attendance at the SLCC Conference being approximately £200 for three days, attending as a guest of G Lungley.
17. To consider the possibility of a Community Event to mark the celebrations of the Queen's 90th Birthday in June 2016
18. Items for the next meeting.
19. **Date and time of next meetings:**
 - Planning Committee – As and when required.
 - Finance and Staffing Meeting 8th October 2015, 7:30pm
 - Full Council Meeting 29th October 2015, 7:30pm

Catshill & North Marlbrook Parish Council, Catshill Village Hall,
Golden Cross Lane, Catshill, BROMSGROVE B61 0JZ
tel: 01527 873266 / 07813 671899
e-mail: clerk@catshillandnorthmarlbrook-pc.gov.uk
website: www.catshillandnorthmarlbrook-pc.gov.uk

Rebekah Powell
Clerk to the Council 23/07/2015

Councillors: O Sweeting (Chairman), G Blackmoor (vice-Chairman), P Baker, M Ball, J Bate,
T Gillespie, M Knight, B McEldowney, P Masters, M Shephard, S Webb