



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 26th November 2015 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option ***Decisions Required***
There are 2 vacant seats for the Woodrow ward which the parish council is expected to fill by co-option.
Members are asked to consider the co-option of Mr Simon Boxall-Southall (Woodrow Ward) Application form and supporting letter circulated via email and hard copy.
4. **Open Forum** : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division.
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the parish council meeting held 29/10/2015
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
Cllr M Knight has submitted a proposal for consideration by the Council regarding a new 20mph speed limit around the new Co-op store, which has been circulated to Members via email and hard copy.
10. Chairman's Report Cllr O Sweeting to report.

11. Clerk's report on delegated actions, update and list of communications

- 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the month. Excerpt from Parishioner Contact Log circulated.
- 11.2 **Proposal for extended remit of Bromsgrove Town Centre Manager** – Members to note Bromsgrove District Council are considering widening the scope/remit of their Town Centre Manager to cover the wider district and in particular the areas of Alvechurch, Barnt Green, Catshill, Hagley, Rubery and Wythall. A copy of the report has been circulated by email and is available at <http://moderngovwebpublic.bromsgrove.gov.uk/documents/s28239/Bromsgrove%20Centres%20Management%20BROMSGROVE%20CABINET%204%2011%2015.pdf>
More information will be provided by the Clerk when available.
- 11.3 **Baptist Church Garden progress** – Meadowfields Ground Maintenance has treated the grass twice and has provided a quote for the new beds. It has been noted that an 'unofficial path' runs along the edge of the green fence and through the area to be developed but hopefully this will not be used once the planting goes ahead. Members to consider the approval of £400 for plants and £200 for labour to be taken from Capital Funds as the garden is a new project.
- Decisions required**
- 11.4 **Traffic Regulation Order**- Worcester County Council have provided a copy of the Traffic Regulation Order relating to the prohibition of waiting order for Milton Walk, Byron Way, Shelley Walk and Byron Way. It will vary that from 2013 and will include 'exemptions to allow parking/access for certain purposes and limited waiting by disabled persons vehicles'. (circulated by email and hard copy)
- 11.5 **Third Party Right to Appeal** – A petition is being circulated to ask the government to give parish councils the right to appeal planning decisions with a view that Parish Councils have a detailed knowledge of their local area. The petition is available at <https://petition.parliament.uk/petitions/110489>
- 11.6 **Bournheath PACT Meeting** to be held Friday 8th January 2016 at Bournheath Village community centre, starting at 7pm. Catshill and North Marlbrook Parish Council and residents are invited to attend to discuss Police and Community matters relevant to the Bromsgrove North and Rural policing area
- 11.7 **Bromsgrove Area CALC Committee** to be held 9th December will be attended by Inspector Sarah Corteen and Barrie Sheldon who will talk about Neighbourhood Watch, how to set a group up and how to get the best from it.

Relevant correspondence available from the Clerk: includes weekly CALC updates November '15; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner.

Emails received since last meeting relating to – Superfast Worcestershire Partnership Update, PACT meeting, November Edition of Wellbeing in Partnership, Lickey Hills Society Newsletter, Neighbourhood Watch Alerts

Items Carried Forward: Further investigation as to Land Registry in relation to the War Memorial

12 Committee and Representatives Reports

Background papers available

- 12.1 **Planning Committee** meeting held 12/11/15 (Cllr M Knight); draft minutes and Chair's Report circulated via email and hard copy.
Items to be considered by this meeting include:

- a. The Council's response to a question raised by a Member of the public relating to the suggested lack of consultation by Bromsgrove DC on the subject of the GreenBelt review and future development within the Parish. Question circulated via email and hard copy.
- b. Approval of the creation of a Planning Sub Committee to progress the creation of the Neighbourhood Plan. Members to be aware of a cost implication with regards to the creation of the Sub Committee with the need to employ an additional person to administer it. This will be discussed fully at the next Finance and Staffing Committee 10/12/15
- c. Application for a grant from 'Locality Fund' for a value up to £8,000 in order to gain professional help with the progress of the Neighbourhood Plan

Decisions required

12.2 **Any other report** from Parish Council representatives including those for:

- Bonfire Event 31/10/15 – (Cllr B McEldowney, P Masters or O Sweeting)
To include discussion of Parishioner Contact regarding the procedure for exiting the event and the use of a different PA system (Email circulated and hard copy provided)
- Remembrance Day Event 08/11/15 – (Cllr P Baker)
- Catshill Village Hall management committee 02/11/15 - (Cllr J Bate or O Sweeting)
- CPRE Meeting 10/11/15 – (Cllr M Knight)
- CALC AGM 25/11/15 - (Cllr O Sweeting)

13 Finance

Decisions Required

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet circulated);

14 Opportunity for Members to provide comments as a Council for the BDC Consultation of Draft Sex Establishment Licensing Policy; circulated via email

Alternatively, if Members wish to respond individually then the document is available as PDF from the Clerk. The consultation is open for comment until 29th January 2016.

15 To consider the possibility of a Community Event to mark the celebrations of the Queen's 90th Birthday in June 2016

16 Items for the next meeting.

17 **Date and time of next meetings:**

- Planning Committee – as and when required
- Environment and Highways Committee – 03/12/15
- Finance and Staffing Committee – 10/12/15
- Finance and Staffing Committee – 07/01/16 (to be discussed)
- Full Parish Council – 28/01/16

- All at 7:30pm

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Rebekah Powell
Clerk to the Council 18/11/15

Councillors: O Sweeting (Chairman), G Blackmoor (vice-Chairman), P Baker, M Ball, J Bate, T Gillespie, M Knight, B McEldowney, P Masters, M Shephard, S Webb