



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 24th November 2016 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option
There is currently one vacant seat on the Council which the Council hope to fill by Co-option.
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division; report circulated
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 20/10/16
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
 - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the month.
 - 11.2 **Results of the Barley Mow Lane Speed Assessment**
 - 11.3 **Perryfields Development** – following comments made on the Bromsgrove Planning Portal in response to the Planning Application (circulated) Members are requested to inform the Clerk of main areas of concern ahead of a meeting with Simon Jones, Case Officer for the development.

Decisions Required
 - 11.4 **Meadow Road Parking Concerns**
 - 11.5 **Assistant Clerk Appointment**

Relevant correspondence available from the Clerk: includes weekly CALC updates November 2016; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner Report, Bromsgrove Advertiser, CPRE newsletter, Worcestershire Wellbeing Network and ways to Wellbeing Events 2017, Worcestershire Voices E Bulletin, Neighbourhood Watch updates, Superfast Broadband update, Annual Community Emergency Parish Forum -Oct 16 notes, Wellbeing in Partnership Newsletter, WCC Corporate Plan, Officer recommendations ahead of the Planning and Regulatory Committee on 1st November regarding the construction and operation of an Incinerator Bottom Ash Recycling Facility at Sandy Lane, Wildmoor.

12 Committee and Representatives Reports

Background papers available

12.1 **Neighbourhood Plan Working Group** – Meeting held 09/11/16 (Cllr B McEldowney)

12.2 **Any other report** from Parish Council representatives including those for:

- CALC AGM and Parish Conference – 26/10/16 (Cllr B McEldowney)
- Bonfire Event – 05/11/16 (Cllr B McEldowney)
- Remembrance Service – 13/11/16 (Cllr P Baker)
- Internal Audit – carried out 15/11/16 (Cllr P Callaway)
- Update regarding the ongoing situation of the resident garden in Barley Mow Lane (Cllr M Ball)

13 Finance

Decisions Required

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for November to be circulated);

13.2 To consider moving mobile network and to agree the addition of an additional handset and tariff for use by the Assistant Clerk

13.3 Following the response made regarding the Referendum Principles to 'The 2017/18 Local Government Finance Settlement, Technical Consultation Paper'; in particular in relation to paragraph 3.3 'Council Tax Referendum Principles for Parish and Town Councils', Members to consider writing to our MP in relation to this. (Template circulated)

14. To receive feedback from Members in relation to the suggested figures for the 2017/18 budget and to review/agree the following:

- Action Plan for the upcoming year
- overall budget and precept calculation.

(supporting documents circulated)

15. To consider the proposal from BT to remove Public Payphones from the Local Area – Responses to be received by BDC before 5pm on 28th November 2016 and to take into account Annex 1 guidance Factors from Ofcom. There are two suggested sites in Catshill and North Marlbrook (Relevant Documents Circulated)

16. To consider the removal of the Sand Bag Store at Green Lane following the success of the Balancing Pools

17. To agree the adoption of the Sickness and Absence Policy for the Council (draft document circulated)

18. To consider the purchase and erection of a sign on the service road in Gibb Lane to encourage reduction of speed in the area. – Following complaints made by residents in relation to speed and parking in this service lane, District Councillor Shirley Webb and Richard Clewer (Highways) have attended the area. It is suggested that a sign be provided that states 'Parish Council, Please drive slowly on the service road'.

19. To note any responses Member wish to make in relation to the Draft Statements of Community Involvement Consultation from BDC Comments to be made by 5th December 2016 (documents circulated) Both Councils have revised their 2006 Statements of Community Involvement to reflect changes to the national Planning System and methods of engagement used by the Councils on planning matters in Bromsgrove and Redditch. The SCIs cover both planning policy documents and planning applications.

20. Items for the next meeting.

21. Date and time of next meetings:

- Planning Committee – 01/12/16
 - Neighbourhood Plan Working Group – 07/12/16
 - Environment and Highways Committee – 08/12/16
 - Finance and Staffing Committee – 12/01/17
 - Planning Committee – 19/01/17 (subject to alteration dependent on Applications Received)
 - Bonfire Event Debrief Meeting – To be arranged
 - Full Parish Council – 26/01/17
- * All Parish Committees and Meetings at 7:30pm, Catshill Village Hall

Catshill & North Marlbrook Parish Council, Catshill Village Hall,
Golden Cross Lane, Catshill, BROMSGROVE B61 0JZ
tel: 01527 873266 / 07813 671899
e-mail: clerk@catshillandnorthmarlbrook-pc.gov.uk
website: www.catshillandnorthmarlbrook-pc.gov.uk

Rebekah Powell
Clerk to the Council 17/11/16

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
P Callaway, T Gillespie, M Knight, P Masters, M Shephard, N Ward