



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 30th March 2017 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option

There are currently 2 vacant seats on the Parish Council.
One of these is subject to a notice of Casual Vacancy which has been issued by Electoral Services to be displayed for 14 days, with a start date of 15th March 2017. Following this period, if there is no response to the notice, the vacancy will be open to Co-option.
One of these seats is already open to Co-option. Members are requested to consider the Co-option of Mr Matthew Gribble onto the Parish Council. The Co-option Procedure, Application and supporting information have been circulated in both email and hard copy form where relevant. Voting shall take place via signed ballot.
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division; March report circulated
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 23/02/17
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
 - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
 - 11.2 **Garden and Lengthsman Contracts**
 - 11.3 **Catshill Baptist Church Garden** - To include a decision as to how to progress with holding back the soil and bark in this area *Decisions required*
 - 11.4 **Speed Survey** – Stourbridge Road

- 11.5 **Velo Bike ride 24th September 2017**
- 11.6 **Newsletter**
- 11.7 **Co-op Savings Account**
- 11.8 **Pensions and Automatic Enrolment**
- 11.9 **Annual Parish Meeting Progress**

Relevant correspondence available from the Clerk: includes weekly CALC updates March 2017; weekly updates from BDC Planning lists, WCC road works lists, Neighbourhood Watch Alerts, M5 J4A to J6 updates and newsletters, NRSWA, PCC Newsletter, Lickey Hills Society Newsletter 155, Bromsgrove Advertiser updates, PEEL: Police Effectiveness 2016 Report, Superfast Worcestershire Spring Newsletter, Worcestershire Voices, PACT Bromsgrove North and Rural February News, Wellbeing in Partnership Newsletter, CPRE Campaigns.

- 12 Committee and Representatives Reports ***Background papers available***
- 12.1 **Environment and Highways Committee**– 09/03/17 (Cllr M Shephard) To include agreement for the purchase of a noticeboard as recommended by the Committee at the cost of £1697.46 plus installation (£625 min for a 2 man team) (quote document circulated)
- 12.2 **Neighbourhood Plan Steering Group** – Meeting held 22/03/17 (Cllr B McEldowney)
To include discussion regarding the funding previously provided to the group and agreement to continue with the proposed £2000 budget as an amount available should funding applied for be insufficient to cover needs *Decisions required*
- 12.3 **Any other report** from Parish Council representatives including those for:
- Bromsgrove Area CALC Committee – 08/03/17 (Cllr O Sweeting)
 - Village Hall Management Committee and AGM – 16/03/17 (Cllr J Bate)
 - Connecting Families Partnership Event Bromsgrove – 03/03/17 (Cllr G Blackmoor)
 - Clerks Gathering – Finance and Audit – 06/03/17 (Cllr T Gillespie)
 - Internal Accounts Audit – 06/03/17 (Cllr T Gillespie)
 - North West Ward Association AGM – 29/03/17 (Cllr G Blackmoor)
 - Update regarding the ongoing situation of the resident garden in Barley Mow Lane and Gibb Lane (Cllr M Ball)
- 13 Finance ***Decisions Required***
- 13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for March to be circulated);
- 13.2 To consider and agree the request for a grant from the North West Ward Association to assist with the purchase of lighting for the siting of the new defibrillator on the Pavillion (documents circulated)
- 13.3 To receive a report from Cllr P Baker regarding relevant Savings Account options for the deposit of the Emergency Fund for the Parish Council, as currently held by the Co-op Bank.
To include, if relevant, a decision as to which option should be used
- 13.4 To note the advice of the Independent Remuneration Panel in relation to the Chairman’s allowance and travel and subsistence allowances.
- 13.5 To consider the quotes obtained in relation to First Aid at this year’s bonfire event and agree a package to be purchased (information circulated)
14. To receive comments and updates on the following consultations
- **Worcestershire’s Local Transport Plan 4 (LTP4) 2017-2030 – Cllr N Ward to report on comments made**
Closing Date for Consultation: 17th March 2017
All information about the Consultation is available at:
http://www.worcestershire.gov.uk/info/20055/strategies_plans_and_bids/806/the_local_transport_plan
 - **Wolverhampton Half Penny Green Airport – Introduction of Instrument Approval Procedures – public consultation (document circulated) – Cllr O Sweeting to report**
Closing Date for Consultation: 30/04/17

- **Consultation on Penalty Points Scheme for Hackney Carriage and Private Hire Licence Holders – Bromsgrove – Cllr P Baker to report (document circulated)**

Closing Date for Consultation: 30/04/17

All information about the consultation and feedback form is available at:

www.bromsgrove.gov.uk/consultations

15. An opportunity for discussion and update regarding any progress made with understanding of the Perryfields development and its impact on the Parish – Cllrs P Baker and M Knight to lead
16. Items for the next meeting.
17. Date and time of next meetings:
 - Planning Committee 13/04/17
 - Annual Parish Meeting 20/04/17
 - Full Parish Council 27/04/17* All Parish Committees and Meetings at 7:30pm, Catshill Village Hall

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Rebekah Powell
Clerk to the Council 19/03/17

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
T Gillespie, M Knight, P Masters, M Shephard, N Ward