



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 27th April 2017 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option
There are currently 2 vacant seats on the Parish Council which it is hoped will be filled by Co-option.
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 30/03/17
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
 - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
 - 11.2 **Response regarding the use of weed killer on verges**
 - 11.3 **Newsletter**
 - 11.4 **Dog Bag Dispensers**
 - 11.5 **To note the date and time of the upcoming PACT meeting**
 - 11.6 **To note the completion of the Litter Pickers Appraisal**
 - 11.7 **Progress with ID badges**

Outstanding Actions: Gaining additional Notice Board quotes; gaining information about creating a Neighbourhood Watch Area

Relevant correspondence available from the Clerk: includes weekly CALC updates April 2017; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, M5 J4A to J6 updates and newsletters, NRSWA, PCC Newsletter, Bromsgrove Advertiser updates, Wellbeing in Partnership Newsletter, CPRE Campaigns, Bromsgrove Partnership Groups information, Save the date – Healthwatch Worcestershire Annual Conference, Carer awareness; training for front line staff and carer drop in sessions.

12 Committee and Representatives Reports

Background papers available

12.1 **Planning Committee** – 13/04/17 (Cllr M Knight)

To include an update on the progress made organising a meeting in relation to the Perryfields development

12.2 **Annual Parish Meeting** – 20/04/17 (Cllr O Sweeting)

12.3 **Any other report** from Parish Council representatives including those for:

- Connecting Families Partnership Event Bromsgrove – 03/03/17 (Cllr G Blackmoor) as deferred from last FPC

13 Finance

Decisions Required

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for end of year accounts to 31st March and for April to be circulated);

13.2 To agree the annual payment of £36 to continue enrolment with CPRE

13.3 To discuss the situation in relation to funding and the application for a grant in relation to the Neighbourhood Plan

13.4 To receive a report from Cllr P Baker regarding relevant Savings Account options for the deposit of the Emergency Fund for the Parish Council, as currently held by the Co-op Bank.

To include, if relevant, a decision as to which option should be used

13.5 To note further information regarding the Independent Remuneration Panel in relation to the Chairman's allowance and travel and subsistence allowances. (Cllr O Sweeting)

13.6 To review and approve the completed Annual Governance Statement as prepared by the Responsible Finance Officer. (documents circulated)

13.7 To review and approve the completed Annual Accounting Statements 2016-2017 as prepared by the Responsible Finance Officer (documents circulated)

14. To allocate a lead Councillor to read and provide comment on the Draft Revised Street Trading Policy for Bromsgrove District Council (documents circulated)

Closing date for responses 31st July 2017

15. To receive and agree the suggested comments to be provided in response to the Housing White Paper (documents circulated)

Closing date for responses 28th April 2017

16. To agree the removal of the sand bag store from Green Lane as per further complaints of noise nuisance and vandalism

17. To review the following Policies and documents (documents circulated):

- **Insurance Policy**
- **Risk Assessment and Risk Management Policy**
- **Asset Register**

18. Opportunity to discuss instances of Anti-Social Behaviour within the Parish and a way forward

19. Items for the next meeting.

20. Date and time of next meetings:

- Internal Accounts Audit 08/05/17 (Cllr T Gillespie, 9:45am)
- Finance and Staffing Committee 11/05/17
- Annual Full Parish Council 18/05/17

* All meetings at Catshill Village Hall, 7:30pm unless otherwise stated

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Rebekah Powell
Clerk to the Council 19/04/17

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
T Gillespie, M Knight, P Masters, M Shephard, N Ward