



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 25th January 2018 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
 - 3.1 Members of the public.
Cllr Shirley Webb and Ms Cheryl Welsh will be in attendance to discuss the possibility of Christmas Events this year
 - 3.2 Worcs County Councillor for the Woodvale Division
 - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 3.4 Any other community representative
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from a Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 23/11/17
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report
10. Clerk's report on delegated actions, update and list of communications
 - 10.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
 - 10.2 **Training update reminder** (document circulated)
 - 10.3 **General Data Protection Regulations**
 - 10.4 **Worcestershire Minerals Local Plan – 4th call for sites**
 - 10.5 **Enterprise and Learning Bus**
 - 10.6 **Pavements**
 - 10.7 **Bonfire and Firework event 2018**
 - 10.8 **Audit/Finance Training and PKF LittleJohn LLP Webinar 2017/18 External Auditor Update for Smaller Authorities**

Relevant correspondence available from the Clerk: includes weekly CALC updates December 2017/January 2018; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, PCC Newsletter, Worcestershire Voices December/January, HWW December bulletin, Fields in Trust newsletter, Wellbeing in Partnership, Lickey Hills Society Newsletter, Bromsgrove Advertiser, Carers Careline January 2018, CPRE Campaigns, Highways England Traffic Management Bulletin, Worcestershire Minerals and Waste Authority Monitoring Report 15.

11 Committee and Representatives Reports

Background papers available

- 11.1 **Environment and Highways Committee** - 11/01/18 (Cllr M Shephard)
- 11.2 **Planning Committee** – 18/01/18 (Cllr T Gillespie)
- 11.3 **Any other report** from Parish Council representatives including those for:
 - **Christmas Meal Event** – 22/12/17 (Cllr N Ward)
 - **CALC Executive** – 17/01/18 (Cllr O Sweeting)
 - **Village Hall Management Committee** – 22/01/18 (Cllr J Bate)
 - **Quarterly Internal Audit** – 22/01/18 (Cllr J Bate)
 - **2018/19 Budget Consultation Meeting for Voluntary and Community Sector Organisations** – 24/01/18 (Cllr O Sweeting or Cllr P Baker)

12 Finance

Decisions Required

- 12.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for December and January to be circulated)
- 12.2 to note the acquisition of the Pockit.com card and to agree to transfer £200 per month, when needed for use by the Clerk for expenses
- 12.3 To agree the appointment of DM Payroll Services Ltd Internal Audit Services for Financial Year 2017/18 at the value of £170 (document circulated). To also note the offer of Data Protection Officer services from the same company.
- 12.4 To note the price quoted for the production and installation of 'Welcome to Catshill' signs for the Parish and agree purchase

13. To agree the implementation of an Events Committee

14. To discuss and agree the involvement of the Council in the Christmas Events to include the Christmas Lights Switch on Event and the Christmas Meal Event

15. To appoint a lead Councillor to respond to the following consultation on behalf of the Parish Council

- Bromsgrove District Council Hackney Carriage and Private Hire Consultation
Closing date for comment Friday 16th February 2018

16. Items for the next meeting.

17. Date and time of next meetings:

- Perryfields Development Meeting – 30/01/18, 4pm
- Neighbourhood Plan Steering Group – 31/01/18, 7:00pm
- Finance and Staffing Committee – 08/02/18
- Planning Committee – 15/02/18
- Full Parish Council – 22/02/18

* All meetings at Catshill Village Hall, 7:30pm unless otherwise stated

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Rebekah Powell
Clerk to the Council 17/01/18

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
T Gillespie, V Harman, M Knight, P Masters, M Shephard, C Stark, N Ward