



NOTICE OF MEETING – NEIGHBOURHOOD PLAN STEERING GROUP

The Neighbourhood Plan Steering Group will meet on
Wednesday 7th November 2018 at 7.00pm
at Catshill Village Hall, Committee Room,
Golden Cross Lane, Catshill, Bromsgrove B61 0JZ

AGENDA

The Neighbourhood Plan is a community document and the group includes residents of Catshill and North Marlbrook Parish

1. Chairman's Welcome
2. Apologies for absence
3. Declarations of Interest (Members' Code of Conduct)
Committee members are expected to declare the interest if an agenda item relates to their entry on the Members' Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.
4. To consider members' written requests for dispensation, if requested
5. Election of Vice Chair
Decision required
6. Adjournment of meeting for Public Question Time
Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins
7. Previous Minutes
To consider approval of draft minutes of meeting held on 19th September 2018
Decision required
8. Call for Sites presentations event
To receive feedback
9. Neighbourhood Plan Report
Including consideration of comments received on previous draft and preparation of supporting documents.
10. Arrangements for publicising draft Neighbourhood Plan Report and public workshops
To receive progress report
11. Arrangements for six week public consultation
Including the identification of lead
Decision required
12. Neighbourhood Plan budget requirements
Decision required

13. Neighbourhood Plan Terms of Reference

To note the need for review

14. To agree a time, date and venue for the next Neighbourhood Plan Steering Group meeting

Decision required

Jim Quinn

Assistant Clerk to the Council 29/10/18

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