

## NOTICE OF MEETING – NEIGHBOURHOOD PLAN STEERING GROUP

The Neighbourhood Plan Steering Group will meet on  
**Wednesday 16<sup>th</sup> January 2019 at 7.00pm**  
**at Catshill Village Hall, Committee Room,**  
Golden Cross Lane, Catshill, Bromsgrove B61 0JZ

### AGENDA

The Neighbourhood Plan is a community document and the group includes residents of Catshill and North Marlbrook Parish

1. Chairman's Welcome
2. Apologies for absence
3. Declarations of Interest (Members' Code of Conduct)  
Committee members are expected to declare the interest if an agenda item relates to their entry on the Members' Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.
4. To consider members' written requests for dispensation, if requested
5. Adjournment of meeting for Public Question Time  
Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins
6. Previous Minutes  
To consider approval of draft minutes of meeting held on 7<sup>th</sup> November 2018  
**Decision required**
7. Call for Sites  
To receive progress report
8. Neighbourhood Plan Report  
Including consideration of comments received on previous draft and preparation of supporting documents.  
**Decision required**
9. Arrangements for six week public consultation  
To receive progress report and agree arrangements.  
**Decision required**
10. Neighbourhood Plan Steering Group Terms of Reference  
To consider previously circulated revisions.  
**Decision required.**
11. To agree a time, date and venue for the next Neighbourhood Plan Steering Group meeting  
**Decision required**

Jim Quinn Assistant Clerk to the Council  
8/1/19

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