



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 31<sup>st</sup> January 2019 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public.
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from a Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 29/11/18
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report
10. Clerk's report on delegated actions, update and list of communications
  - 10.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
  - 10.2 **Meeting with Age UK Bromsgrove 17/12/18**
  - 10.3 **Elections and Training**

**Relevant correspondence available from the Clerk:** includes weekly CALC updates December 2018/January 2019; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter, Bromsgrove Advertiser, Healthwatch Worcestershire bulletin, Act on Energy updates, PCC Newsletter and budget consultation, Information about the natural networks programme, Information about digital classes in Bromsgrove and Redditch, Age UK Bromsgrove befriending service information

11. Committee and Representatives Reports ***Background papers available***
  - 11.1 **Neighbourhood Development Plan Steering Group** – 16/01/19 (Cllr B McEldowney)  
To include ratification of the amended Neighbourhood Development Plan Steering Group Terms of Reference as recommended by the group (document circulated)
  - 11.2 **Planning Committee** – 17/01/19 (Cllr T Gillespie)  
To include reference to applications considered using delegated powers during December
  - 11.3 **Environment and Highways Committee** – 24/01/19 (Cllr M Knight)
  - 11.4 **Any other report** from Parish Council representatives including those for:
    - **Christmas Lights Switch on and Christmas Meal Event** – 01/12/18 and 21/12/18 (Cllr N Ward)

- **Village Hall Management Committee** (Cllr J Bate)
- **Bromsgrove CALC** – 12/12/18 (Cllr O Sweeting)
- **Catshill Growing Meeting** - 07/01/19 (Cllr O Sweeting)
- **Worcester County Council Budget Engagement Meeting** – 23/01/19 (Cllr P Baker)
- **Internal Financial Audit** – 28/01/19 (Cllr T Gillespie or J Bate)
- **Newsletter** – (Cllr P Masters)

12 Finance

*Decisions Required*

- 12.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for December and January to be circulated)
- 12.2 to note the submission of the VAT claim for the Council for 2018
- 12.3 to note the submission of Precept requirements to BDC and the final Band D calculations using the Council tax base figure provided
- 12.4 to consider and agree the offer of Internal Audit Services from Mrs Diane Malley for either a yearly or three yearly contract (document circulated)
13. To consider and nominate a Councillor to attend Bromsgrove CALC meetings on behalf of the Council
14. To consider the Council's position and agree a submission in relation to the Worcester County Council Library Public Consultation  
Available: <https://www.snapsurveys.com/wh/s.asp?k=153968529047>  
Closing date for submissions has been amended to 28/02/19
15. To appoint a lead Councillor to respond to the following:  
Worcestershire Minerals Local Plan: Fourths Stage Consultation and Mineral Site Allocations Development Plan Document: Proposed Site Selection Methodology  
Closing date Friday 8<sup>th</sup> February 2019
16. Items for the next meeting
17. Date and time of next meetings:
- Finance and Staffing Committee – 14/02/19 (7:30pm)
  - Planning Committee – 21/02/19 (7pm)
  - Full Parish Council Meeting – 28/02/19 (7:30pm)
- \* All meetings at Catshill Village Hall

Rebekah Powell  
Clerk to the Council 24/01/19

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Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,  
T Gillespie, V Harman, M Knight, P Masters, M Shephard, C Stark, N Ward