

# Frankley Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council Meeting which will be held on **Thursday 11 January 2024 at 1930 hours** at St Leonard's Church Hall to transact the business shown on the Agenda below.

This meeting is open to members of the public and the press at 1930.

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Cllr N Bailey  
Clerk to the Council

## AGENDA

### 1. Welcome and Introductions

1.1 To receive and approve apologies for absence.

### 2. Declarations of Interest

To sign off declarations of interest for this meeting – verbal declaration.

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

### 3. Public Session or Neighbourhood Watch (in the absence of members of the public)

Members of the public have the opportunity to address the council on matters of local interest during the first 15 minutes of the meeting.

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

### 4. Approval of the Minutes of the Previous Meeting

4.1 To approve and sign the Minutes of the meeting held in October 2023.

### 5. Chairman's Report

5.1 Chairman to provide an update on:

Sewer  
Grit and Grit Bins  
Fly Tipping  
Speeding  
Biodiversity

**6. Finance / Clerk**

- 6.1 To discuss/approve bank reconciliation statement.
- 6.2 Parish Lengthsman expenditure.
- 6.3 Precept.
- 6.4 Propose D M Payroll as Internal Auditor.

**7. Planning Matters**

- 7.1 To discuss planning.

**8. Outside Meetings**

- 8.1 To receive update on meetings attended.

**9. County Councillor**

- 9.1 To receive report from County Councillor.

**10. Correspondence**

- 10.1 To discuss correspondence received during the last quarter.

**11. Any Other Business**

- 11.1 Any Other Business

**12. Items of Parochial Interest**

**Distribution:**

Karen May  
John Gwinnett  
Jane Jarrard  
Phil Smith

Simon Nock  
Nancy Bailey  
Pamela Morgan

**Distribution and Dates for future meetings:**

Chair, Cllrs x 4, KM, MS

Thursday 11 April 2024  
Thursday 11 July 2024

Thursday 9 May 2024 (AGM)  
Thursday 10 October 2024