

Frankley Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council Meeting which will be held on **Thursday 19 April 2018**, at St Leonard's Church Hall, Frankley, at **1930 hours** to transact the business shown on the Agenda below.

This meeting is open to members of the public and the press at **1930**.

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Cllr N Bailey
Clerk to the Council

AGENDA

1. Welcome and Introductions

1.1 To receive and approve apologies for absence.

2. Declarations of Interest

To sign off declarations of interest for this meeting.

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

3. Public Session

Members of the public have the opportunity to address the council on matters of local interest during the first fifteen minutes of the meeting.

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

4. Approval of the Minutes of the Previous Meeting

4.1 To approve and sign the Minutes of the meeting held in January 2018.

5. Chairman's Report

5.1 Update from the Chairman, including roads (Highways), bus shelters, business plan, footpaths and lengthsman works. Data protection to be discussed under item 6.3.

6. Finance

6.1 Payments made during the last 3 months. Ensure cheque stubs countersigned by two signatories.

6.2 To discuss/approve bank reconciliation statement.

6.3 Data protection services from DM Payroll Services (Diane Malley).

7. Planning Matters

7.1 To discuss planning.

8. Outside Meetings

8.1 To receive update on meetings attended.

9. County Councillor

9.1 To receive report from County Councillor.

10. Correspondence

11. Any Other Business

12. Items of Parochial Interest

Distribution:

Karen May

| | |
|---------------|-----------------------------|
| John Gwinnett | (Chairman) |
| Nancy Bailey | (Acting Clerk & Councillor) |
| Jane Jarrard | (Councillor) |
| Pamela Morgan | Councillor) |
| Phil Smith | (Councillor) |

Dates for future meetings:
Thursday 10 May 2018 - AGM
Thursday 19 July 2018
Thursday 18 October 2018

Distribution:
Chair
Cllrs x 4
MS
KM