

# Barnt Green Parish Council

Paul MacLachlan, Executive Officer, 80 Hewell Road, Barnt Green, Birmingham, B45 8NF

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## To members of Barnt Green Parish Council

You are duly summoned to attend the meeting of Barnt Green Parish Council to be held on Wednesday 16 June at 7.00pm at the Parish Council Office, 80 Hewell Road, Barnt Green, B45 8NF.

## Agenda

### 16 Apologies

To receive apologies and to approve the reason for absence.

### 17 Declarations of Interest

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

### 18 Minutes

To consider adoption of the minutes of the Annual Meeting of the Parish Council held on Wednesday 13 May 2015 and the minutes of the Annual Parish Meeting dated 20 May 2015.

#### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting. Brief notes will be appended to the minutes as an aide memoire.

### 19 Chairman's Report

To receive a report from the Chairman and to advise progress with prior business.

### 20 District Councillors' and County Councillor's Question and Answer Session

To question and to receive reports from District and County Councillors (20 minutes).

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## 21 Decisions taken since last meeting

To be advised of any decisions taken under delegated powers since the last meeting.

## 22 Neighbourhood, Planning and Environment

- (i) to consider a report on applications received, comments and recommendations made under delegated powers and decisions of the District Council's Planning Committee (Enclosure A);
- (ii) to consider the matters raised in public session at the Annual Parish Meeting on 13 May 2015;
- (iii) to consider matters raised in the Open Session of the Annual Parish Meeting dated 20 May 2015;
- (iv) to report on the recent meeting to discuss the rail crossing near Cofton Hall;
- (v) to consider the quality of lighting on Bittell Road;
- (vi) to consider repair options for the damaged matting in Millennium Park;
- (vii) to receive a progress report on the booking of performance acts via Shindig.

## 23 Governance

To consider adopting the power of competence.

## 24 Finance

- (i) to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (Enclosure B);
- (ii) to consider amending the signatories to the Parish Council's bank accounts.

## 25 Councillors' reports and items for future agendas

Councillors may use this opportunity to:

- (i) report on meetings attended;
- (ii) agree the attendance of councillors at forthcoming meetings;
- (iii) report minor matters of information not included elsewhere on the agenda;
- (iv) raise items for future agendas.

## 26 Date and Venue of Meetings

To consider the date of the next meeting.

## 27 Staffing matters

- (i) to consider adoption of the following employment documents and policies:
  - Disciplinary Procedure;
  - Grievance Procedure;
  - Equal Opportunities Policy;
  - Sickness Absence Policy.
- (ii) to approve the contract of employment to be offered to Gill Lungley.

Dated 4 June 2015

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Paul MacLachlan, Executive Officer  
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