



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 11th April 2019 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
 - (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
 - (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 14th March 2019.
- Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- (4) **Matters Arising**: Actions or matters arising from the previous meeting, not specifically covered elsewhere in the Agenda.
 - (5) **Reports from District and County Councillors**: (by invitation of the Chairman).
 - (6) **Financial Report**:
 - a) To receive a report from the Clerk on the current financial position of the Council and to request approval for the latest bank reconciliations.
 - b) Audit process 2019.
 - c) To provide an update regarding proposed new bank accounts with HSBC.
 - d) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£30.00	DCK accounting solutions	Payroll

£1000.00	Mrs. S Archer	Festival Organiser fee
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(7) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Election process 2019.
- b) Festival 2019 update.

(8) Portfolio Holder Reports: To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.

Green Spaces: Councillor Tidy will propose that the Clerk be authorised to make the following expenditure from budgeted funds during the 2019/20 financial year:

- Up to £650 for the purchase of a public bench for Aldersey Park
- Up to £500 for the purchase of bulbs and shrubs for planting in the parks
- Up to £100 for the provision of tea, coffee, milk, biscuits etc. for volunteer events overseen by the parish wardens
- Up to £750 for the repair and installation of the re-claimed children's slide from Battenhall Play Area

(9) Confidential matters: (members of press and public excluded from this item due to commercially sensitive nature of discussion).

- a) Parish Warden Service Level Agreement.
- b) Newslink Advertising.

(10) Date of Next Meeting: Proposed as **Thursday 9th May** at 7:30pm in St Peter's Village Hall.