



# St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 11<sup>th</sup> July 2019 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 13th June 2019.
- 4) **From the Chairman**:
  - a. An introduction from recently appointed Chairman Cllr. Alan Tucker.
  - b. Cllr. Tucker will propose that *"from this Parish Meeting, the position of Chairman will be called Chair and the position of Vice Chairman called Vice Chair"*.
- 5) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 6) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 7) **Financial Report**:
  - a. To receive a report from the Clerk on the current financial position of the Council and to request approval for the latest bank reconciliations.
  - b. Update regarding HSBC account.
  - c. To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£887.00	ABC Print	Newslink Print
£235.65	SB Print	Festival Programme Print
£239.64	A. Donaldson	Newslink Advertising management

- 8) **Clerks Report**: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:
- a. Initial report on St Peter's Parish Festival 2019.
  - b. Notice of Vacancy update.
- 9) **Website and communications**:
- a. To agree implementation of website redirect and full adoption of new website.
  - b. To agree Councillor contact preferences.
- 10) **Strategic Principles**: Cllr. Tucker to introduce a review of the Council's Strategic Principles.
- 11) **Budget**: To review the 2019/20 budget and outline the 2019/20 budget process.
- 12) **Councillor Portfolio's**: To review Council portfolio allocation for 2019/20
- 13) **Portfolio Holder Reports**: To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.
- 14) **Date of Next Meeting**: Proposed as **Thursday 12<sup>th</sup> September** at 7:30pm in St Peter's Village Hall.