



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 10th September 2020 at 19:30**. This meeting will be held via Zoom video link due to the Covid-19 pandemic. To Join the meeting go to Zoom and enter ID: 867 5726 2106 Password: 466652.

The business to be transacted is set out in this agenda. The meeting will include a period of time for public participation, members of the public are cordially invited to attend via Zoom link subject to obtaining prior agreement with the Clerk. Matters raised must be within the remit of the parish council. Members of the public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 9th July 2020.
- 4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 6) **Matters Arising & Action Sheet**: Matters arising from previous meetings not covered elsewhere in the Agenda.
 - a. Gym Equipment.
 - b. Southern Link road.
- 7) **Travellers and park security**: To receive an update regarding recent unauthorised access to green spaces within St Peter's and a review of measures to minimise future breaches.
- 8) **Financial Report**:
 - a. Annual Governance and Accountability Return (AGAR).
 - b. To receive a report from the Clerk on the current financial position of the Council including a review of income and expenditure from April to August 2020.

- c. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£787.90	HMRC	Deductions
£42.00	DCK Accounting	Payroll
£14.39	Clerk	Zoom fee August 2020
£350.00	G. Walker	Newslink Editor
£848.00	ABC Print	Newslink Printer
£330.00	Dor2Dor	Newslink delivery
£225.00	A. Donaldson	Newslink Advertising
£600.00	SPVHA	Hall and office agreement
£43.75	WCALC	Good Councillor guide

- 9) **Clerks Report**: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda.
- 10) **St Peter's Festival**: To investigate proposals for an event during 2021.
- 11) **Parish Warden service**: To receive an update from Cllr. Tidy regarding the proposed changes by the City Council to the Service Level Agreement (SLA) for the Parish Warden service.
- 12) **Newslink**: To receive an update regarding changes to the Parish magazine.
- 13) **Norton Connector**: To receive an update regarding the new bus service between Norton and St Peter's.
- 14) **Strategic Principles**: Review of strategic principles.
- 15) **Highways, Developments & Planning**: To review updates for the following sites.
- a. Crookbarrow Way Pedestrian Bridge.
 - b. Broomhall Way Pedestrian Bridge and Power Park.
- 16) **Portfolio Holder Reports**: To receive Reports from portfolio holders.
- 17) **Date of Next Meeting**: Proposed as **Thursday 8th October 2020**. Format of meeting to be confirmed.

18) Confidential matters: St Peter's Village Hall Association. Members of press and public excluded from this item due to commercially sensitive nature of discussion.