

ELDERSFIELD PARISH COUNCIL

THE ANNUAL MEETING OF THE COUNCIL

will be held at Eldersfield Lawn School

at 7.05 pm on Tuesday 9th May 2023

or immediately after the Parish Assembly if later

AGENDA

- 1. To elect a Chairman**
- 2. To elect a Vice Chairman**
- 3. Apologies for absence**
- 4. Members to declare interests**
- 5. To adopt the Minutes** of the meeting of 7th March 2023
- 6. Matters arising** from the Minutes (and not otherwise appearing on the agenda)
- 7. Report from District and County Councillors**
- 8. Report from the Parish Paths Warden**
- 9. Public Comment:** an opportunity for members of the public to make their views known.
- 10. Road Safety:** To receive a report from the Chairman.
- 11. Tree planting project:** to receive a report
- 12. Defibrillator:** to decide what action, if any, now to take.
- 13. Lengthsman:** To receive a report from the Clerk on the services provided by the Lengthsman since the last meeting; to note that the Clerk has authorised an increase in his hourly rate from £15.50 to £16.00; to authorise payment of his invoices submitted; and to note that he may now undertake certain work on Public Rights of Way (see Notes circulated prior to the meeting).
- 14. Grant request: Parochial Church Council:** To consider a request from the Parochial Church Council for a grant in connection with proposed repairs to the marquee, and to consider what action, if any, now to take. [See documentation attached.]

- 15. CALC:** To renew the Council's membership of Worcestershire CALC for the year commencing 1st April 2023 at a cost of £407.81 (2022: £385.74).
- 16. Insurance:** To renew the Council's insurance policy with Zurich Municipal for the year commencing 1st June 2023 at a premium of £196.00 (2022: £196.60).
- 17. Accounts:** To approve and adopt as the Accounts of the Council the accounts circulated by the Clerk prior to the meeting.
- 18. Accounts:** To note the Internal Audit Report for the Financial Year ended 31st March 2023.
- 19. Accounts:** To approve that the Certificate of Exemption with respect to the Annual Governance and Accountability Return 2022/23 be executed by the Chairman.
- 20. Accounts:** To approve Section 1 of the Annual Governance and Accountability Return 2022/23 as circulated by the Clerk prior to the meeting.
- 21. Accounts:** To approve Section 2 of the Annual Governance and Accountability Return 2022/23 as circulated by the Clerk prior to the meeting.
- 22. Investment Policy:** To review and, if thought fit, confirm the Council's Investment Policy. (At its meeting on 11th May 2006, item 15, the Council adopted as its investment policy that all funds be maintained in a current account and resolved that this Policy be reviewed annually).
- 23. Risk Assessment:** To consider the Council's existing Risk Assessment (adopted on 10th May 2022) and to decide what modifications, if any, be now implemented.
- 24. Grant request: Butcher's Arms:** to consider a request from the proprietors of the Butcher's Arms for a grant of £650 in connection with the proposed purchase and installation of a defibrillator, and to consider what action, if any, now to take.
- 25. Authorisation of Disbursements:** To authorise that the following disbursements be made:
- | | |
|---------|-----------------------------------|
| £209.27 | J L Gabbott |
| £136.40 | HMRC |
| £504.00 | Jeremy Moore (£248 Mar; £256 Apr) |
- 26. Future Meetings:** To decide the date of the next meeting.
- 27. Any other business:** as legally permitted by the Chairman.

THE PUBLIC ARE WELCOME TO ATTEND

J. L. Gabbott
Clerk to the Council

28th April 2023

12 Harbourside
Tewkesbury, GL20 5DT

Telephone 01684 439948
email: eldersfieldpc@yahoo.co.uk