

# **ELDERSFIELD PARISH COUNCIL**

## **THE ANNUAL MEETING OF THE COUNCIL**

**will be held at Eldersfield Lawn School**

**at 7.05 pm on Tuesday 7th May 2024**

or immediately after the Parish Assembly if later

### **AGENDA**

- 1. To elect a Chairman**
- 2. To elect a Vice Chairman**
- 3. Apologies for absence**
- 4. Members to declare interests**
- 5. To adopt the Minutes** of the meeting of 7<sup>th</sup> March 2024
- 6. Matters arising** from the Minutes (and not otherwise appearing on the agenda)
- 7. Report from District and County Councillors**
- 8. Report from the Parish Paths Warden**
- 9. Public Comment:** an opportunity for members of the public to make their views known.
- 10. Road Safety:** To receive a report (see Notes) from the Clerk and decide what action to take.
- 11. Defibrillator:** to receive a report on the recent meeting called by the District Councillor to discuss the provision of defibrillators in rural locations.
- 12. Lengthsman:** To receive a report from the Clerk, circulated prior to the meeting, on the services provided by the Lengthsman since the last meeting
- 13. Marquee:** To note that the Clerk as instructed made an offer to sell the marquee to the Parochial Church Council and that the PCC, for the reasons stated on the correspondence attached, declined.
- 14. Shed:** To note that action was required urgently to maintain the Council's shed in a usable condition and that the Council now authorise the payment of the invoice from Anti-Graffiti Systems Ltd in the amount of £197.40 incurred for that purpose; and to decide what further action to take.

**15. CALC:** To renew the Council's membership of Worcestershire CALC for the year commencing 1<sup>st</sup> April 2024 at a cost of £427.44 (2023: £407.81).

**16. Insurance:** To renew the Council's insurance policy with Zurich Municipal for the year commencing 1<sup>st</sup> June 2024 at a premium of £196.00 (2023: £196.60).

**17. Accounts:** To approve and adopt as the Accounts of the Council the accounts circulated by the Clerk prior to the meeting.

**18. Accounts:** To approve that the Certificate of Exemption with respect to the Annual Governance and Accountability Return 2023/24 be executed by the Chairman.

**19. Accounts:** To note the Internal Audit Report for the Financial Year ended 31<sup>st</sup> March 2023.

**20. Accounts:** To approve Section 1 of the Annual Governance and Accountability Return 2023/24 as circulated by the Clerk prior to the meeting.

**21. Accounts:** To approve Section 2 of the Annual Governance and Accountability Return 2023/24 as circulated by the Clerk prior to the meeting.

**22. Investment Policy:** To review and, if thought fit, confirm the Council's Investment Policy. (At its meeting on 11<sup>th</sup> May 2006, item 15, the Council adopted as its investment policy that all funds be maintained in a current account and resolved that this Policy be reviewed annually).

**23. Risk Assessment:** To consider the Council's existing Risk Assessment (adopted on 10<sup>th</sup> May 2022) and to decide what modifications, if any, be now implemented.

**24. Authorisation of Disbursements:** To authorise that the following disbursements be made:

£199.81	J L Gabbott
£130.00	HMRC
£400.00	Jeremy Moore (£256 Mar; £144 Apr)
£197.40	Anti-Graffiti Systems Ltd
£427.44	Worcestershire CALC
£196.00	Zurich Insurance

**25. Future Meetings:** To decide the date of the next meeting.

**26. Any other business:** as legally permitted by the Chairman.

## THE PUBLIC ARE WELCOME TO ATTEND

J. L. Gabbott  
*Clerk to the Council*

29<sup>th</sup> April 2023

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