

ELDERSFIELD PARISH COUNCIL

ANNUAL MEETING OF THE COUNCIL

will be held at Eldersfield Lawn School

at 7.31 pm on Thursday 9th May 2013

(or immediately after the Annual Parish Meeting if later)

AGENDA

- 1. To elect a Chairman**
- 2. To elect a Vice Chairman**
- 3. Apologies for absence**
- 4. Members to declare interests**
- 5. To adopt the Minutes** of the meeting of Thursday 14th March 2013.
- 6. Matters arising** from the Minutes (and not otherwise appearing on the agenda)
- 7. Reports from District and County Councillors**
- 8. Public Comment:** an opportunity for members of the public to make their views known.
- 9. Traffic measures:** To consider requesting the temporary placement of a traffic speed indicator and to decide what action, if any, to take.
- 10. Jubilee Souvenir photos:** to decide what action now to take to commemorate the Jubilee.
- 11. Planning matters:** *vide* Report of Pending and Determined applications circulated separately.
- 12. Accounts:** To approve and adopt as the Accounts of the Council the accounts circulated by the Clerk prior to the meeting; to authorise that the Annual Return Sections 1 and 2 be signed by the Chairman, and to require that the Clerk publish forthwith the relevant Notice as prescribed by regulation.
- 13. Bank Account Signatories:** To note the existing authorised signatories of the Council's bank account and to consider what changes, if any, should now be made.
- 14. Investment Policy:** To review and, if thought fit, confirm the Council's Investment Policy. (At its meeting on 11th May 2006, item 15, the Council adopted as its investment policy that all funds be maintained in a current account and resolved that this Policy be reviewed annually).

15. Risk Assessment: To consider the Council's existing Risk Assessment (adopted on 14th July 2011) and to decide what modifications, if any, are required.

16. Insurance: To note that the Council's current insurer Aon Limited has offered to renew the insurance for the year commencing 1st June 2013 at a premium of £230.00 (2011: £225.00), and to decide what action now to take.

17. CALC: To note that Worcestershire CALC has invited the Council to renew its membership for the year commencing 1st April 2013 at a price of £233.94 (2012: £242.63; budget £275).

18. Grant for Flower Arranging classes: To note that Mrs Mary Mitchell has provided flower arranging classes at the School for the ladies and gentlemen of the parish and that she requests that the Council make to her a grant of £60.24 in accordance its established policy, and to decide what action to take.

19. Planning matters: *vide* Report of Pending and Determined applications circulated separately.

20. Authorisation of Disbursements: To authorise that the following disbursements be made:

£218.73	J L Gabbott
£53.40	HMRC

21. Correspondence: To note the following correspondence:

Received:

- CALC: Training Bulletin
- CALC: Updates
- WCC: Monthly Crime Reports

22. Future Meetings

To note that future meetings of the Council will, in accordance with Minute 19 of 8th November 2012, take place at 7.30 pm at Eldersfield Lawn School on the following Thursdays in 2013: 11th July, 12th September, 7th November.

23. Any other business: as legally permitted by the Chairman.

**THE PUBLIC ARE WELCOME TO
ATTEND**

Joseph Gabbott
Clerk to the Council

2nd May 2013

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