

SUCKLEY PARISH COUNCIL

Notice of Meeting

A meeting of Suckley Parish Council is to be held in Suckley Church, Church Lane, Suckley, Worcester, WR6 5DE on

Monday 14th October 2024 at 7.30 pm.

*Members of the public are invited to attend and in accordance with the parish council's Standing Orders may at agenda item 4, make representations, answer questions and give evidence at this meeting in respect of the business on the agenda.

During agenda item 4:

- i. the period designated for public participation shall not exceed fifteen minutes.
- ii. no member of the public shall speak for more than five minutes unless directed by the Chair of the meeting.
- iii. no question put shall require a response nor start a debate on the question.
- iv. the Chair of the meeting may direct that a written or oral response be given.

Whilst members of the public are welcome to stay in the meeting after agenda item 4, there is no opportunity for participation unless invited to do so by the Chair of the meeting.

Summons

Councillors are hereby summoned to a meeting of Suckley Parish Council to transact the business set out in the following agenda.

Signed: *L Cleaver*

Dated 8th October 2024

Lesley Cleaver

Clerk and Responsible Financial Officer.

Email: suckleypcclerk@hotmail.com

AGENDA

1. **Chair's welcome and to record apologies** from absent parish councillors.
2. **Declarations of Interests.** Members are reminded of:
 - (a) the statutory requirement to declare all matters relating to their Register of Interests regarding Disclosable Pecuniary Interests (DPI) and
 - (b) the requirement in the council's Members Code of Conduct to declare all Other Registerable Interests (ORI) and None-Registerable Interests (NRI) in matters to be considered in the meeting.

When a councillor declares any type of interest, they must leave the meeting when that matter is discussed unless granted a dispensation by the council.

3. **Consideration of any request for a dispensation.**
 Should any councillor declare any of DPI, ORI, NRI, they may apply for a dispensation which must be in writing and provided to the Clerk before the meeting starts, stating the nature of the interest and asking to be allowed to (a) stay in the meeting, or (b) stay and speak, or (c) stay, speak and vote.
 The council is required to decide whether to allow the dispensation request, depending on the nature of the subject and the likely impact on public perception.

4. **Public Participation**
 - a) * Please refer to the notes above. Speakers will be asked to give their name to the meeting, however comments made will be anonymised and summarised in the ensuing minutes.

 - b) Public presentation(s) Planning (if on the agenda) (including planning applications representatives)
 - (1) The Council Chair will ask the applicant/s or their representatives (if present) to put forward any points he/she wishes to make regarding their application
 - (2) Other parishioners are then invited to put forward their comments
 - (3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so

 - c) To receive a report from and ask questions of County Councillor – Cllr Karen Hanks
 - d) To receive a report from, and ask questions of District Councillors- Sarah Rouse and Peter Whatley.-
 - e) Lengthsman Report (*Clerk*)
 - f) Local Police Report (*Cllr Richard Lewis Chair*)
 - g) School report (*Cllr Helen Philpotts*)

5. **To approve and sign the minutes of the meeting held 12/08/2024** as a true and accurate record, the draft minutes are available online.

6. **CO-OPTION**
 - (a) Consideration as a candidate for membership of the parish council Simon Jew
 - (b) Co-opted member to sign the Declaration of Acceptance of Office.
 - (c) Co-opted member to sign the Acceptance of Electronic Summons.

7. **PLANNING – MHDC**
 - (a) For Council Consideration
 - (b) Decisions (for information only):

8. **PLAYING FIELD**
 All items and issues relating to playing field, pavilion, astro turf, play equipment etc.
 - (a) Formation of Playing Field Committee and report
 - (a) Financials for Playing Field Committee
 - i. Bank account and payments
 - ii. Income to be transferred
 - iii. Possible financial considerations

9. **FOOTPATHS** (*Cllr Helen Philpotts*)

10. **COMMUNITY - Projects/items for discussion/update:-**
 - (a) Mobile Phone Mast (Atlas Tower Group)
 - (b) Neighbourhood Plan

- (c) Notice Boards
- (d) Parish Map to approve plans so far.
- (e) Defibrillator update
- (f) Correspondence including Facebook/ John Sutton update

11. COMMUNICATION

- (a) WhatsApp group update to be received.

12. To note correspondence received: see notes below

13. FINANCE –

- (a) Banking update to be received.
- (b) To ratify the urgent decision made to pay to Zurich Insurance, insurance renewal £1192.94

Approval of payments

(c) Gen Fund:

SmartCut Ltd	£120.00 (inv. 23678) – cutting on 21/08/2024
Worcs. CALC	£35.00 – training Cllr Roper
SmartCut Ltd	£120.00 (inv. 23832) – cutting on 05/09/2024
SmartCut Ltd	£120.00 (inv. 23878) – cutting on 17/09/2024
Suckley Church	£30.00 Hire of hall for Council meeting 14 th October 2024
ICO	£40.00 Data Protection renewal

(d) Playing Field Account

- WaterPlus D/D for Aug & Sept figure unavailable at time of meeting as no access to bank statements.
- EDF Electricity figure unavailable at time of meeting as no access to statements.
- H. Philpotts £95.85 – Key cutting & cleaning materials
- D. Roper £204.00 – Mesh for AWP

14. Members to raise issues for discussion at the next meeting.

- Financial regulations
- Communications Policy covering: - Newsletter,Whatsapp,Facebook.
- Insurance Policy
- Code of Conduct

15. CONFIDENTIAL MATTERS

The Council may resolve to close the meeting to members of the public in order to discuss matters relating to confidential matters such as contacts, legal action, staffing, as allowed by the Public Bodies (Admission to Meeting) Act 1960.

16. To agree staffing arrangements/contracts.

- a) the appointment/contract of a new Clerk/RFO
- b) the employment contract and remuneration of the previous Clerk.

17. To agree the date, time and venue of next parish council meeting: provisionally set for 11th November 2024

SUCKLEY PARISH COUNCIL MEMBERS :-

Cllr Richard Lewis Chair, Cllr Andrew Mansell, Cllr Howard Ormerod, Cllr Helen Philpotts, Cllr Rebecca Roper.

Notes to support agenda: - 12 Correspondence.

- (a) 25/08 Email Abdulha (qatar.aboudi)
- (b) 28/08 The Rural Beat – Smatwater marking campaign
- (c) 05/09 Sovereign Compliance – playground safety inspections
- (d) 05/09 Monthly Fraud Bulletin
- (e) 06/09 CALC – AGM notice
- (f) 07/09 Policing priorities
- (g) 11/09 Martley, Knightwick & Doddenham - neighbourhood devel. plan
- (h) 11/09 Zurich Insurance newsletter
- (i) 11/09 CALC Neighbourhood Plan
- (j) 13/09 Worcs CALC – training dates
- (k) 13/09 Kempsey & Alfrick policing – newsletter
- (l) 16/09 Worcs CALC – AGM invite
- (m) 16/09 Worcs CALC – update
- (n) 18/09 HACS - play equipment
- (o) 25/09 MHDC – neighbourhood planning course invite (not forwarded to all)
- (p) 27/09 Worcs Reg. Services – Gambling Statement of Principles consultation