

SUCKLEY PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
Tel/Fax: 01684 569430 – E-mail: dtaylor@suckley@msn.com

PARISH COUNCIL MEETING AGENDA 8th September 2014

1. Apologies for absence
2. **Declarations of Interests**
 - (a) Cllrs are reminded of the need to complete/update their Register of Interests
 - (b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
 - (c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of para 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the Agenda.

The Meeting will be adjourned for Public Question Time/Participation.

4. The Chairman will invite members of the public present to make a short presentation to the Council.
 - (a) Report from County Councillor
 - (b) District Councillor(s) Report
 - (c) Facility for Lengthsman to report if required
 - (d) Facility for Footpaths Warden to report if required
 - (e) Local Police Report – Crime stats (*Cllr P Whatley to report*)

The Chairman re-opens the Meeting

5. To approve and sign Minutes of the Parish Council Meeting held on 14th July 2014
To approve and sign Minutes of the Parish Council Planning Meetings held on 21st July 2014 and 12th August 2014.
6. **HIGHWAYS & BYWAYS**
 - (a) Footpaths (any items **not** covered by Footpath Officer's Report)
 - (b) Lengthsman (any items **not** covered by Report from Lengthsman)
 - (c) Replacement of domed metal cage at the bottom of Birchwood Lane (at the side of the water depth gauge) - (*Cllr J Green to report*)
 - (d) Holloways Garden Centre – blocked ditch/road drains (new Ref 5765619) (*Advisory only*)

- (e) Corner Cottage at The Knoll – near Ash Grove (*Tom Palmer investigating*)
- (f) Drain outside the Batch, Suckley - Ref 5709836 (*ongoing – no time frame*)
- (g) Drain Gulley opposite Crews Court (Ref 5709863) (*this will be done as & when*)
- (h) Potholes in Birchwood Lane Ref 5803497. These now need refilling or preferably the road needs completely resurfacing. (*these should have been done*)
- (i) Boulders on verges – (*Gerry Brienza is chasing on this*)
- (j) Potholes at Mousehole Bridge (*these should have been done*)
- (k) Potholes – near to Nelson Pub, Longley Green (*these should have been done*)
- (l) Potholes – Blackhouse Lane Ref 5824082 (*Clerk to report*)
- (m) Ditch silted up opposite Rose Cottage, near to the bus shelter/junction at top of Longley Green. (*Tom Palmer has investigated – will be recommending action to be taken by County Council Highways to clear the ditch*)
- (n) Fly Tipping in Blackhouse Lane (*This has been dealt with*)
- (o) Dangerous encroachment of branches into the road from the top of Crews Hill. (*Clerk to report*)
- (p) Overhanging hedges along the Knightwick Road (*Cllr J Green to report*)

Please note repair works carried out at C2064 Mousehole Bridge, C2064 Tundridge Mill, Birchwood Lane and Longley Green have been funded out of Co Cllr Paul Tuthill's budget. All sites to be put forward for surface dressing with the exception of Blackhouse Lane which cannot be accessed by the plant used. C2070 near to the junction with C2064 and also C11140 will be added to general future works.

7. SPEEDING ISSUES

VAS camera results – Suckley (*Clerk/Cllr P Whatley to report*)

8. CHARITY REPORTS

(a) Reports from meetings

9. WIND TURBINES - (*Cllr B Kearley to report*)

10. COMMUNITY GROUP

(a) Defibrillator/HeartStart (*Cllr A Lewis to report*)

(b) First World War Centenary/Memorial (*Cllrs A Grieve & P Whatley to report*)

11. FINANCE

(a) Cheques for authorisation –

Gen Fund - Clerk's expenses July/August 2014 (to be advised);

Lengthsman – Services for July 2014 £192.00. (already paid but to be approved);

Lengthsman – VAS July 2014 £23.00. Lengthsman August/September (to be advised); HMRC PAYE July/August/September 2014 £291.00.

Grant Thornton – External Audit Fee for Annual Return 2013/14 £120.00

J Green – Lengthsman management April 14 – Sept 14 £144.00

Came & Co Insurance renewal (to be advised)

Playing Fields - DJR Services £120.00 (already paid - to be approved);

Npower – electric (revised figure to be advised); J Green – supply one door and fitting to the Pavilion £195.00.

(b) Approval of Accounts to 31st July 2014 – available for the meeting

(c) Annual Audit Return 2013/14

(d) Pension Scheme (*Clerk to report*)

(e) Worcs Calc – Investment of Parish & Town Council Reserves (*Clerk to report*)

12. NEW FINANCIAL REGULATIONS

For consideration and adoption

13 PLANNING

To note any refusals/permissions/Approvals (MHDC)

- (a) App Ref No: 14/00852/CPLW
Location: Old Post Office, Suckley WR6 5EE
Applicant: Mrs J MacDonald
Proposal: Certificate of Lawfulness of proposed works to a listed building – double glazing to windows at rear of listed building on a later circa 1920 extension. Porch to join existing kitchen to existing utility room. (information only)
- (b) App Ref No: 14/00169/OUT
Location: Land adj Parsleys Patch, Longley Green, Suckley WR6 5DU
Applicant: Mrs J Peplow
Proposal: 2 no detached dwellings
Permission Refused
- (c) App Ref No: 14/00750/HOU
Location: Owls Kiln, 5, White House Court, Suckley, Worcs WR6 5DF
Applicant: Mr M Armstrong
Proposal: Form a new bedroom in the roof space of the roof that links Owls Kiln to Greenhill Farm. Minor alterations are proposed to modernise the property including the replacement of all of the existing windows with new bespoke timber windows.
Permission Granted

14. RISK ASSESSMENT

- (a) Report on any negative inspections of Bus Shelters, Playground Equipment, Skateboard Facility, Sports Equipment, Trees in Quarry, Map Board
(Cllr J Green to report)

15. PLAYING FIELD COMMITTEE

(Cllr C Luton/Cllr J Green to report)

16. SUCKLEY CHURCH

(Cllr A Lewis/Cllr L Devenish to report)

17. SUCKLEY SCHOOL

- (a) Cllr L Devenish to report (Board of Governors)
(b) Any other reports

18. MATTERS FOR FUTURE AGENDA - New Model Standing Orders
Draft Transparency Code for Parish Councils – Consultation Summary

19. CORRESPONDENCE

All correspondence is available for viewing from 6.45 pm

Date of next Parish Council Meeting – Monday 10th November 2014 at 7.00 pm