



**Longdon Village Hall Sole Trustee  
Charity no 1026177**

**(Longdon and Queenhill with Holdfast Parish Council)**

**Councillors are hereby summoned to attend a Meeting of the Sole Trustee to be held at Longdon Village Hall on Monday 6 September 2021 at 7.30pm.**

This meeting is open and welcomes members of the public.

**Agenda**

**1. Apologies:**

Councillors are reminded to give apologies for absence in writing to the clerk in advance of each meeting missed and that the 6 months absence rule may be upheld.

**2. Declarations of Interest:**

Councillors are reminded when applicable to update their register of interests.

- a) Register of Interests: Keep their R of I updated.
- b) Declare Disclosable pecuniary interests in items on the agenda and their nature.
- c) Declare any other Disclosable interests in items on the agenda and their nature.
- d) To-submit written requests for the grant of Dispensation to the clerk in advance of the meeting.

**3. Public Session:**

Parishioners are invited to give their views and ask questions on matters on the agenda or raise issues for future consideration.

**4. Minutes:**

To receive and approve the minutes previously circulated of the Village Hall Sub-Committee meeting held on 2 August 2021.

**5. Report on the future of the Village Hall.**

**6. Terms of reference for the Village Hall Committee.**

**7. Council representation on the Village Hall Committee.**

**8. Bank Account:**

- a) Recommended that the clerk and the Treasurer of the former Trustees liaise on the transfer of the accounts to an account in the name of Sole Trustee as required by Charity Law.
- b) Recommended that the Clerk and the Treasurer of the former Trustees liaise to produce the Village Hall accounts for 2020/2021 for the agreement of the sole trustee for the agreement of the sole trustee and onward submission to the Charity Commission.

**9. Lengthsman:**

To add to the Lengthsman's duties the maintenance of the grassed area around the Village Hall and to deal with weeds on the east and west sides of the car park of the adjoining property.

Clerk to the Sole Trustee, 1 September 2021.