



Longdon, Queenhill and Holdfast Parish Council

Councillors are hereby summoned to attend an Ordinary Parish Council Meeting to be held at Longdon Village Hall on Monday 7 March 2022 at 7.30pm

This meeting is open and welcomes members of the public.

Agenda

1. Apologies:

Councillors are reminded to give apologies for absence in writing to the clerk in advance of each meeting missed and that the 6 months absence rule may be upheld.

2. Declarations of Interest:

Councillors are reminded when applicable to update their register of interests.

- a) Register of Interests: Keep their R of I updated.
- b) Declare disclosable pecuniary interests in items on the agenda and their nature.
- c) Declare any other disclosable interests in items on the agenda and their nature.
- d) To-submit written requests for the grant of Dispensation to the clerk in advance of the meeting.

3. Consideration of any dispensation requests.

To consider whether to grant any requests for dispensation.

4. Public session:

The time allocated is at the discretion of the chairman. Parishioners are invited to give their views on issues and ask questions relating to items on the agenda or to raise issues for future consideration.

5. Minutes:

To receive and approve the minutes of the previous ordinary meeting held on 7 February 2022.

6. Progress Reports:

- a) **Play Equipment Inspection:** Following Cllr Unwin's agreement to undertake three monthly inspections of playground equipment on the Village Green, the Parish Council has received information relating to playground safety training that he could attend. The Parish Council has been notified by RoSPA that its yearly inspection of the play equipment will take place during April 2022. The Parish Council has requested that RoSPA provide an agreed date for this inspection to allow Cllr Unwin to attend and observe the inspection;
- b) **Lengthsman scheme:** The Parish Council is waiting for confirmation on the exact yearly amount allocated to Longdon, Queenhill and Holdfast Parish Council.
- c) **SSE Electricity:** Following the discussion at the last meeting relating to the significant increase in the charge for the two streetlights, the Council has requested clarification from SSE regarding the increased standing charge and the location of the two lights. The Council believe there is only one streetlight;
- d) **Playground Equipment:** A play equipment brochure and price list has been circulated to councillors to allow further consideration at a future meeting;
- e) **Traffic Report:** The traffic report outlining the data collected by the VAS equipment should be available shortly and will be discussed by the Parish Council at its meeting in April.

7. Reports from District and County Councillors

8. Finance:

- a) To receive and approve a report on the financial position of the council on 28 February 2022.
- b) To approve payment of fees and invoices presented.
- c) Forms to remove previous signatories from the Council's bank account were accepted at the branch on 24 January and the matter is in hand. The process to add new signatories is ongoing;
- d) To consider the appointment of an auditor for the 2022/23 accounts.

9. **Boundary Commission:** To consider the Parish Council's response to the Boundary Commission review of Ward Boundaries within Malvern Hills District Council (as outlined by Cllr Behan at the last meeting).
10. **Resident's Correspondence:** A resident has requested access to the Village Green (playing field) to remove compost using a skip or grab truck that would be positioned on the Village Green.
11. **Queen's Platinum Jubilee:** To consider how the Parish Council might work with the community to celebrate the Queen's Platinum Jubilee (note: Spring Bank Holiday weekend 2- 5 June 2022).
12. **Annual Parish Meeting:** To consider options for the Annual Parish Council Meeting and Annual Parish Meeting.
13. **Future meeting schedule:** Confirm the date of the next meeting as 4 April 2022.
Upcoming Meetings.
9 May 2022 AGM (Annual Council Meeting)

A handwritten signature in black ink, appearing to read 'K. G. ...'.

Clerk to the Parish Council, 2 March 2022.