



Longdon, Queenhill and Holdfast Parish Council

Councillors are hereby summoned to attend an Ordinary Parish Council Meeting to be held at Longdon Village Hall on Monday 4 April 2022 at 7.30pm

This meeting is open and welcomes members of the public.

Agenda

1. Apologies:

Councillors are reminded to give apologies for absence in writing to the clerk in advance of each meeting missed and that the 6 months absence rule may be upheld.

2. Declarations of Interest:

Councillors are reminded when applicable to update their register of interests.

- a) Register of Interests: Keep their R of I updated;
- b) Declare disclosable pecuniary interests in items on the agenda and their nature;
- c) Declare any other disclosable interests in items on the agenda and their nature;
- d) To-submit written requests for the grant of Dispensation to the clerk in advance of the meeting.

3. Consideration of any dispensation requests:

To consider whether to grant any requests for dispensation.

4. Public session:

The time allocated is at the discretion of the chairman. Parishioners are invited to give their views on issues and ask questions relating to items on the agenda or to raise issues for future consideration.

5. Minutes:

To receive and approve the minutes of the previous ordinary meeting held on 7 March 2022.

6. Progress Reports:

- a) **Boundary Commission Review of MHDC Ward Boundaries:** Following the meeting discussion, the PC's draft response to the Boundary Commission proposals was amended and approved by the PC. The response was then submitted to the review, copied to Neil Faram (for circulation within Queenhill/Holdfast) and to the District Councillor and circulated on the Longdon Support WhatsApp,
- b) **Play Equipment Inspection:** Following Cllr Unwin's agreement to undertake three monthly inspections of playground equipment on the Village Green, he is now booked onto a "Routine Visual Inspection" course on 20 October. The Parish Council has been notified by RoSPA that its yearly inspection of the play equipment will take place during April 2022. The PC has requested that RoSPA provide an agreed date for this inspection to allow Cllr Unwin to attend and observe the inspection. A date has not yet been confirmed;
- c) **Lengthsman scheme:** Worcestershire County Council has confirmed that the allocation for the lengthsman scheme for 2022/23 will be £3,389. The allocation for 2021/22 was £2,950 and the PC budget request was £3,039. The PC is now waiting for WCC confirmation of whose signature would be acceptable on claims in the absence of a Clerk;
- d) **SSE Electricity:** The PC is seeking clarification from SSE regarding the increased standing charge and the location of the two lights (the PC believe there is only one streetlight). The PC has received new contracts from SSE that have now been approved by the Parish Council via email;
- e) **Annual Parish Meeting:** As agreed at the last meeting, the Longdon Support WhatsApp group has been used to test the appetite in the parish for a more social parish event;
- f) **Parish Magazine:** As agreed at the last meeting, an article was approved for publication in the April parish magazine and on the Longdon Support WhatsApp;
- g) **Clerk Vacancy:** To update Councillors on the clerk vacancy.

7. Reports from District and County Councillors

8. Finance:

- a) To receive and approve a report on the financial position of the council on 31 March 2022;
- b) To approve payment of fees and invoices presented;
- c) Forms to remove previous signatories from the Council's bank account were accepted at the branch on 24 January and the matter is in hand. The process to add new signatories is ongoing;
- d) To consider the appointment of an auditor for the 2022/23 accounts.

9. Baseline Traffic Surveys:

- a) To consider the report outlining the results of the Baseline Traffic Surveys;
- b) To consider any future action;
- c) Cllr Gray to report on the Speed Camera Partnership meeting held on 8 March.

10. Residents' Correspondence: To note correspondence from St Mary's Church, Longdon, regarding the removal of Parish Council funding for the upkeep of the graveyard.

11. Future meeting schedule: Confirm the date of the next meeting as 9 May 2022 (Annual Council Meetings).

Upcoming Meetings.

To agree upcoming meetings (usually the first Monday in the month, excepting Bank Holidays)



Trish Mullins

Cllr, Trish Mullins, Acting as temporary Clerk to LQH PC, 30 March 2022