



Longdon, Queenhill and Holdfast Parish Council

Councillors are hereby summoned to attend the Annual Meeting of the Parish Council to be held at Longdon Village Hall on Monday 9 May 2022 at 7.30pm

This meeting is open and welcomes members of the public.

Agenda

1. Apologies:

Councillors are reminded to give apologies for absence in writing to the clerk in advance of each meeting missed and that the 6 months absence rule may be upheld.

2. To elect a Chairman and Vice-Chair for the year to 31 March 2023

The Chair to sign the Declaration of Acceptance of Office

3. Declarations of Interest:

Councillors are reminded when applicable to update their register of interests.

- a) Register of Interests: Keep their R of I updated;
- b) Declare disclosable pecuniary interests in items on the agenda and their nature;
- c) Declare any other disclosable interests in items on the agenda and their nature;
- d) To-submit written requests for the grant of Dispensation to the clerk in advance of the meeting.

3. Consideration of any dispensation requests:

To consider whether to grant any requests for dispensation.

4. Public session:

The time allocated is at the discretion of the chairman. Parishioners are invited to give their views on issues and ask questions relating to items on the agenda or to raise issues for future consideration.

5. Minutes:

To receive and approve the minutes of the previous ordinary meeting held on 4 April 2022.

6. Progress Reports:

To be deferred until the meeting on 6 June 2022.

7. Initial Messages from the Annual Meeting of Parishioners held on 29 April 2022:

To share initial thoughts and messages from the AMofP.

8. Clerk Vacancy:

To update Councillors on the clerk vacancy.

9. Village Hall:

To update Councillors on recent correspondence relating to the Village Hall.

10. To confirm the Standing Orders of the Council for the year ended 31 March 2023

11. To confirm the Financial Regulations of the Council for the year ended 31 March 2023

12. Finance:

- a) To receive and approve a report on the financial position of the council on 31 March 2022;
- b) To approve payment of fees and invoices presented.

13. Future meeting schedule:

Confirm the date of the next meeting as 6 June 2022.

Upcoming Meetings: 4 July 2022; 5 September 2022; 3 October 2022

A handwritten signature in black ink, appearing to read 'Trish Mullins', written in a cursive style.

Trish Mullins

Cllr, Trish Mullins, Acting as Temporary Clerk to LQH PC, 4 May 2022