



Longdon, Queenhill and Holdfast Parish Council

Councillors are hereby summoned to attend an Ordinary Parish Council Meeting to be held at St Mary's Church, Longdon on Tuesday 14 June 2022 at 7.30pm

This meeting is open and welcomes members of the public.

Agenda

1. Apologies:

Councillors are reminded to give apologies for absence in writing to the clerk in advance of each meeting missed and that the 6 months absence rule may be upheld.

2. Declarations of Interest:

Councillors are reminded to:

- a) Update their Register of Interests, when applicable;
- b) Declare disclosable pecuniary interests in items on the agenda and their nature;
- c) Declare any other disclosable interests in items on the agenda and their nature;
- d) Submit written requests for the granting of Dispensations to the Clerk in advance of the meeting.

3. Consideration of any dispensation requests:

To consider whether to grant any requests for dispensation.

4. Public session:

The time allocated is at the discretion of the Chairman. Parishioners are invited to give their views on issues and ask questions relating to items on the agenda or to raise issues for future consideration.

5. Minutes:

To receive and approve the minutes of the Annual Meeting of the Parish Council held on 9 May 2022.

6. Progress Reports (including those from meeting held 4 April):

- a) **Bear Lane Play Equipment Safety Inspection:** This took place on 4 May with Cllr Unwin in attendance. See agenda item 10;
- b) **Lengthsman scheme:** Cllr Unwin has been liaising with the Lengthsman regarding his schedule of work;
- c) **Heart Start Malvern course:** Training in CPR (cardio pulmonary resuscitation) and the use of AEDs (Automated External Defibrillators) has been arranged by Castlemorton PC on 30 June;
- d) **Payment of Churchyard grant:** To update Councillors on the grant;
- e) **Jubilee picnic:** as discussed at May's meeting, Council will meet the costs of opening the Village Hall for the event and make a contribution of ~ £100, once final costs are confirmed;
- f) **Clerk Vacancy:** To update Councillors on the clerk vacancy;
- g) **Village Hall:** To update Councillors.

7. Reports from District and County Councillors

8. To confirm the Standing Orders of the Council for the year ending 31 March 2023:

To agree all revisions to the current Council Standing Orders and confirm the Standing Orders.

9. To confirm the Financial Regulations of the Council for the year ending 31 March 2023:

To agree all revisions to the current Council Financial Regulations and confirm the Financial Regulations.

10. Finance:

- a) To note and accept the report of the Internal Auditor for the year to 31 March 2022;
- b) To approve and sign the Annual Governance Statement and Accounts for the year to 31 March 2022;
- c) To approve and sign the Certificate of Exemption for the year ended 31 March 2022;
- d) To receive and approve a report on the financial position of the council on 31 May 2022;
- e) To approve payment of fees and invoices presented.

11. Bear Lane Play Area – Safety Inspection Report:

- a) To consider the report of the RoSPA safety inspection of the Bear Lane Play Area;
- b) To consider and prioritise any resultant remedial actions.

12. To consider the adoption of the MHDC Councillor Code of Conduct:

To review and consider the adoption of the newly revised MHDC Councillor Code of Conduct.

13. 20's Plenty Draft Motion:

- a) To receive an update from Cllr Mullins on 20's Plenty presentation on 17 May;
- b) To consider proposing a vote of support for normalising 20mph in our parishes and to write to WCC on this issue.

14. Future meeting schedule: Confirm the date of the next meeting as 4 July 2022

Upcoming Meetings.

5 September 2022; 3 October 2022; 7 November 2022



Trish Mullins

Cllr, Trish Mullins, Acting as Temporary Clerk to LQH PC, 7 June 2022