



Longdon, Queenhill and Holdfast Parish Council

Councillors are hereby summoned to attend an Ordinary Parish Council Meeting to be held in Longdon Village Hall on Monday, 4 July 2022 at 7.30pm

This meeting is open and welcomes members of the public.

Agenda

1. Apologies:

Councillors are reminded to give apologies for absence in writing to the clerk in advance of each meeting missed and that the 6 months absence rule may be upheld.

2. Declarations of Interest:

Councillors are reminded to:

- a) Update their Register of Interests, when applicable;
- b) Declare disclosable pecuniary interests in items on the agenda and their nature;
- c) Declare any other disclosable interests in items on the agenda and their nature;
- d) Submit written requests for the granting of Dispensations to the Clerk in advance of the meeting.

3. Consideration of any dispensation requests:

To consider whether to grant any requests for dispensation.

4. Public session:

The time allocated is at the discretion of the Chairman. Parishioners are invited to give their views on issues and ask questions relating to items on the agenda or to raise issues for future consideration.

5. Minutes:

To receive and approve the minutes of the Meeting of the Parish Council held on 14 June 2022.

6. Progress Reports:

- a) **Bear Lane Play Equipment Safety Inspection:** To update Councillors following the discussion at the last meeting;
- b) **Lengthsman scheme:** To update Councillors following the discussion at the last meeting, including condition of notice boards;
- c) **Heart Start Malvern course:** Training in CPR (cardio pulmonary resuscitation) and the use of AEDs (Automated External Defibrillators) was held on 30 June;
- d) **Clerk Vacancy:** To update Councillors on the clerk vacancy;
- e) **Village Hall:** See agenda item 9.
- f) **Community Website:** To update Councillors on the development of the community website;
- g) **Meeting with the West Mercia Assistant Police and Crime Commissioner:** To update Councillors on the invitation to meet the APCC and to raise with them local policing concerns.

7. Reports from District and County Councillors

To receive an update from the District Councillor

8. Update from the Pathway Warden:

To receive an overview of the work of the Pathway Warden and to explore ways in which the Parish Council might support this work.

9. Update on the Village Hall

To receive an update on the Village Hall from Cllr Gray.

10. To confirm the Standing Orders of the Council for the year ending 31 March 2023:

To agree final revisions to the current Council Standing Orders.

11. To confirm the Financial Regulations of the Council for the year ending 31 March 2023:

To agree final revisions to the current Council Financial Regulations.

12. Finance:

- a) To receive and approve a report on the financial position of the Council on 30 June 2022;
- b) To approve payment of fees and invoices presented;
- c) To consider the establishment of a Finance sub-committee.

13. To consider the adoption of the MHDC Councillor Code of Conduct:

To review and consider the adoption of the newly revised MHDC Councillor Code of Conduct.

14. 20's Plenty Draft Motion:

- a) To receive an update from Cllr Mullins on 20's Plenty presentation on 17 May;
- b) To consider proposing a vote of support for normalising 20mph in our parishes and to write to WCC on this issue.

15. Future meeting schedule: Confirm the date of the next meeting as 5 September 2022 (no meeting in August).

Upcoming Meetings.

3 October 2022; 7 November 2022



Trish Mullins

Cllr, Trish Mullins, Acting as Temporary Clerk to LQH PC, 28 June 2022