

**RIPPLE PARISH COUNCIL**

Ripple Parish Hall, School Lane, Ripple, Tewkesbury, Glos. GL20 6EU

**To all members of the Parish Council:**

You are summoned to attend a meeting of Ripple Parish Council to be held on **Monday 23 May 2022** at **7.15pm** at **Ripple Parish Hall** for the transaction of business on the following agenda.

Signed By



**Michelle Hinde- Clerk and RFO**

[clerk@rpcworcs.co.uk](mailto:clerk@rpcworcs.co.uk)

17<sup>th</sup> May 2022

**MEETING OF RIPPLE PARISH COUNCIL AGENDA**

1. The elect Chairman and Vice Chairman and Acceptance of Office forms to be signed
2. The Chairman will formally ask if anyone is intending on recording or filming the meeting.
3. To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
4. To note apologies for absence
5. To receive declarations of interest for items on the agenda below (Localism Act 2011) and to confirm the meeting quorate
6. To confirm and agree minutes of the Parish Council Meeting held on 11 April 2022
7. To receive Clerks Report and agree actions
8. To receive County Councillors report and agree actions
9. To receive District Councillors Report and agree actions
10. Finance, all documents circulated prior to the meeting
  - a) To approve the annual accounts and bank reconciliation for Year End 31 March 2022
  - b) To receive Internal Auditors report
  - c) To approve the Annual Governance Statement 2021-22 (AGAR Section 1) for external auditors PKF Littlejohn
  - d) To approve Accounting Statement 2021-22 (AGAR Section 2) for external auditors PKF Littlejohn
  - e) To agree dates for the exercise of public rights to inspect accounts
  - f) To review bank signatories and agree actions
11. To receive update on Parish Council procedures and resolve to agree actions
  - a) To review subscriptions to other bodies and agree actions
  - b) To confirm arrangements of insurance cover in respect of all insured risks
  - c) To approve Parish Council Meeting Dates 2022/23
12. To review the following council procedures
  - a) Standing Orders
  - b) Financial Regulations
  - c) Code Of Conduct

## **RIPPLE PARISH COUNCIL**

Ripple Parish Hall, School Lane, Ripple, Tewkesbury, Glos. GL20 6EU

- d) Complaints Procedure
- e) Data Protection and Freedom of Information
- 13.** To discuss the possibility of installing white village gates in Ripple
- 14.** To review quotes for the VAS and agree actions
- 15.** To discuss the changing hours for Boots the chemist in Upton
- 16.** To discuss the bus shelter on Ryall Road and agree actions
- 17.** To discuss the following planning applications/appeals made since the last meeting and agree actions:
  - a) 22/000015/CM – Proposed extraction of sand and gravel with restoration to agriculture and nature conservation, including ponds, wetlands, hedgerows and lowland mixed deciduous. (Ripple East)
  - b) M/22/00502/HP 1 Southview,
- 18.** To receive agenda items for the next meeting of the council
- 19.** To discuss Clerks performance review in a confidential session
- 20.** Date of Next Meeting : Parish Council Meeting 4<sup>th</sup> July 2022

*Please note this meeting may be filmed or recorded*