

# West Malvern Parish Council

The Annual Meeting of West Malvern Parish Council will be held on  
Monday 10<sup>th</sup> May 2021 at The British Legion Club, Lower Road at 7:30pm

<https://e-services.worcestershire.gov.uk/MyParish>

## AGENDA

Before the commencement of the formal business of the meeting, the Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration

1. **Election of Chairman**
2. **Apologies**  
*To consider acceptance of apologies for absence from Councillors.*
3. **Interests**
  - i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda.*
  - ii. *Notification of changes to the register of interests.*
  - iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.*
4. **Election of officers, committees, working groups and Parish Council representatives**
  - Vice Chairman
  - Playing Fields Working Group
  - Footpaths Warden
  - Allotment Association representative
  - Village Hall Representative
  - Community Woodland Working Group
  - Tree Wardens
  - Allotment Wardens
  - Playground Inspector
5. **Reports from other representatives**  
To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpath Wardens.
6. **Minutes**  
*To consider for adoption the minutes of the last Parish Council meeting held on 12<sup>th</sup> April 2021.*
7. **Progress Reports and other matters arising from these minutes**  
*To consider allocating funding to West Malvern Primary School for roof repairs.*
8. **Planning**
  - i. *To consider responses to any late submitted applications:*
  - ii. *Decisions notified.*
9. **Playing Fields**  
Matters for report and consideration.
10. **Allotments & Community Woodland**  
Matters for report and consideration.
11. **Highways & Footpaths**  
Matters for report and consideration.
12. **Finance**
  - i. *To consider payment of invoices presented.*
  - ii. *To confirm appointment of internal auditor.*
13. **Correspondence**  
*To consider correspondence previously circulated.*
14. **Councillors' items for Report**  
To report information and raise items for future consideration.
15. **Next Meeting**  
The next Parish Council Meeting to be held at 7.30pm on Monday 14<sup>th</sup> June 2021. Venue to be decided.

The Public and Press are invited to attend