

# Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Council will be held on **27<sup>th</sup> January 2021 at 7:00pm via the zoom conferencing facility.**

Meeting ID: 9014107373

Web link:

<https://us02web.zoom.us/j/9014107373?pwd=TDdLbmN6QTJoN1pzVEkyR3gwVnptQT09>

Web passcode: Mwpc3#

Tel: +44 203 481 5237

Phone passcode: 356723

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

## Agenda

### 1. To receive and consider Apologies for Absence

### 2. Declarations of Interest

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

### 3. To approve the minutes of the previous meeting held on 25<sup>th</sup> November 2020.

### 4. Progress reports and matters arising – to note.

Item	Notes
Jubilee garden sign to be erected.	Being arranged by Cllr Burrage, we are currently waiting for a written quote.
Updating signatories on the Natwest bank account	This is being processed by the bank
Updating signatories on the HSBC account	This will be sent to the bank after Cllr O'Donnell signs the Nov minutes - which are due for approval at the Jan 2021 meeting.
Clerk to seek clarification on whether the role of Vice Chair can be shared.	Worcestershire CALC have confirmed that the role cannot be shared.

### 5. Co-option to Councillor vacancy

### 6. Appointment of Vice Chair

### 7. Co-option of Councillor to Finance and General Purposes Committee

### 8. Co-option of Councillors to Gas Lamps Working Group

### 9. Co-option of Councillors to NDP Working Group

### 10. For Council to consider a request from a member of the public to join the NDP Working Group.

### 11. Events Working Group Recommendation

# Malvern Wells Parish Council

For Council to **consider** whether the Events Working group should go ahead with plans for the fete. (There will be appropriate cancellation clauses as last time).

**12. To consider whether the Neighbourhood Development Plan should continue to be on hold.**

## 13. Financial Matters

a) **To approve the payment of accounts**

b) **To approve the following commitments from the Neighbourhood Development Grant fund:**

Carly Tinkler	Input to draft baseline of Design Code, and draft Design code	800.00
Cass Associates	Input to draft baseline of Design Code	825.00

**There is a current balance of £8125.50 in the Grant fund – without these commitments. The expiry date for expenditure of the grant fund balance is 31<sup>st</sup> March 2021.**

c) **To agree the final budget proposal and precept.**

**The Finance and General Purposes Committee (F&GP) agreed to recommend to Council a precept increase from £81,500 to £82,148.72**

Subsequent to the F&GP Meeting some additional proposals have been put forward, which if incorporated would increase the budget proposal to **£84,248.72**

**The proposed amendments are as follows:**

### **Income increases:**

**£1,000** drawn from reserves (St Wulstans s106 fund) for grass cutting at St Wulstans

Increase fete income from £0 to **£900** income

### **Income decreases:**

Removal of **£4000** projected income from VAT repayments

Council must **decide** whether to include any or all of these amendments or whether they wish to make any further amendments and then **agree** on a final figure. The Council's precept request has to be presented to Malvern Hills District Council by the end of January 2021.

## 14. Planning

**To consider the following applications:**

<a href="#">20/02040/HP</a>	Erection of single storey timber garden room/home office with self contained guest accommodation	65 Assarts Road, Malvern, WR14 4HW
T.2020.714	Traffic regulation order proposal. The aim of the proposal is to improve access and visibility from Richmonds Pitch into Kings Rd	Kings Road/Richmonds Pitch
<a href="#">20/01956/OUT</a>	Outline application for construction of dwellinghouse with all matters reserved	Land Adj The Fairways, Woodfarm Road, Malvern

**15. District and County Councillor reports – to note.**

**16. Any other matters to report or for future consideration.**

**17. Date of the next meeting.**