

Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Council will be held on **Wednesday 28th July 2021 at 7:30pm** at **Malvern Wells Village Hall**.

Please note that due to the lifting of COVID restrictions on July 19th there will not be a requirement for masks. However please bring a mask because Government guidelines encourage the use of mask wearing if an indoor location becomes crowded. If we near capacity in the village hall we may need to wear masks. Hand sanitising is still a requirement of use for the village hall.

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

Agenda

1. To receive and consider apologies for absence

2. Declarations of Interest

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To **approve** the meeting Risk Assessment. Document circulated.

4. To **approve** the minutes of the previous Council meeting held on 30th June 2021.

5. Community Speedwatch Scheme

- a) To have the opportunity to discuss with and ask questions of David Perridge (from West Mercia Police) regarding the scheme. (There will also be members of the public attending who wish to set up the volunteer group).
- b) To **approve** initiating proceedings for a Community Speedwatch group for Malvern Wells. See circulated documents.
- c) If agenda item 5.b) approved. To **decide** which are the areas of concern for the Community Speedwatch team to gather data.

6. Financial Matters

- a) To **approve** the payment of accounts. Document circulated

7. Working Groups Terms of reference

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- a) To **note** the meeting records from the Comms Working Group. Documents circulated.
- b) To **approve** the terms of reference recommended by the Comms Working group. Document circulated.
- c) To **note** the meeting record of the Gas Lamps Working Group. Document circulated.
- d) To **approve** the terms of reference recommended by the Gas Lamps Working Group.
- e) To **approve** the terms of reference recommended by the NDP Working Group.
- f) To **note** the meeting records of the NDP Working Group. Documents circulated.

8. Wells News

To **approve** the recommendation from the Comms Working Group that Tonya O'Donnell edits the Autumn edition of the Wells News (as a one off task) in a more streamlined format. This will ensure that there is a newsletter in the Autumn. See Comms Group meeting notes.

9. Website

To **approve** the recommendation from the Comms Working Group to move to a free website hosted by Hugo Fox. See meeting notes from the Comms Working Group and Website Options Document, circulated.

10. Gas Lamps

- a) To **approve** the recommendation from the Gas Lamps Working Group that the new contract with Sight Designs incorporates a mechanism (via use of a sub-contractor approved by Council) to improve the efficiency/effectiveness of the Gas Lamps maintenance. See Heads of Terms (HoTS) document circulated.
- b) To **consider** seeking additional quotes for the Gas Lamps contract. The maintenance of the Gas Lamps is exempt from going out to tender due to it's specialist nature. However it is best practice to seek at least three quotes where possible.

11. Fete

- a) To **note** the minutes of the Events Working Group.
- b) To **note** the Fete report from the Events Working Group.
- c) To **note** that a contribution from Councillors towards the adult tombola is traditional and can be brought on the day of the fete. See Events Working Group minutes.
- d) To **note** Councillors are reminded that we need as many of them as possible to assist in helping setting-up/taking down and helping to run the fete on the Sunday 12th September and Saturday evening 11th September. Please contact the Events Working Group chairman Ian Burrage. See Events Working Group minutes.

12. Events

To **decide** whether the Council will take on the responsibility for arranging an event to mark the Queens Jubilee next year, or whether they would like the Village Hall Management Committee to arrange an indoor street party (which they have done for previous Royal occasions).

13. Planning

- a) To **consider** the following applications.

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| 21/01077/FUL | New house in garden | Foxley Bank, Eaton Road, Malvern, WR14 4PE |
| 21/01122/HP | Removal of Conservatory Walls and Roof and Construction of Replacement Solid Extension. | 45 Assarts Road, Malvern, WR14 4HW |

- b) To **consider** the following application additional information – **in bold, documents circulated**

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| 21/00617/FUL | Demolition of existing buildings and erection of 9 no. apartments with off-street parking and associated works. Amended east and west elevations 105A to show outline of existing buildings – 17.06.21 Addendum to outline stability report – 23.06.21 ASHP information 24.06.21 Vernacular Design Study 116 – 10.07.21 | Properties 48 To 60, Wyche Road, Malvern |
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14. District and County Councillor reports – to **note**.
15. Any other matters to report or for future consideration.
16. To confirm the date of the next meeting.