



Malvern Wells Parish Council

www.malvernwells-pc.gov.uk

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16 May, 2013

Notice is hereby given that the Annual Meeting of Malvern Wells Parish Council will be held in **The Village Hall, Wells Road on Wednesday, 22nd May 2013** commencing at **7.00pm** when the business set out in the agenda below will be transacted.

David Taverner

Clerk & Responsible Financial Officer

Agenda

- 1 **Apologies for Absence**
- 2 To **Record any Disclosable Pecuniary interests** for the meeting and to review any changes needed to the register of interests.
- 3 **Election of Chairman** of the Parish Council for the ensuing municipal year and signing of Declaration of Acceptance of Office
- 4 **Election of Vice-Chairman** of the Council for the ensuing municipal year
- 5 Election of Members to serve on **the Finance & General Purposes Committee** (**seven** members incl the chairman and vice chairman of the Parish Council, ex-officio) (currently Cllrs Johnson, Bradshaw, Hull, Knibb and Victory plus the Chairman and Vice Chairman of the Council ex-officio)
- 6 Election of Members to the **Environmental Committee** (currently Cllrs Buchanan & Atwell)
- 7 Election of members of the **Staffing Committee** (**five** members to include the chairman and vice chairman of the Parish Council, ex-officio) (currently Cllrs Buchanan, Bradshaw & Knibb)
- 8 To Appoint a **Grievance Panel** (**3** members **not to include** members of the Staffing Committee) (currently Cllrs Black, Freeman & O'Donnell)
- 9 To Appoint an **Appeals Panel** (**3** members **not to include** members of the Staffing Committee) (currently Cllrs Hull, Johnson & Atwell)
- 10 To Appoint the **Website/IT Working Group** (currently Cllrs Burrage, Hull, O'Donnell, Victory & Atwell)
- 11 To Appoint the **Gas Lamps Working Group** (currently Cllrs Burrage, Black, Bradshaw, Buchanan and Hull)
- 12 To Appoint the **Cemetery Working Group** (currently Cllrs Burrage, O'Donnell and Johnson)

- 13 To Appoint the **Open Space and Play Working Group** (currently Cllrs Knibb, O'Donnell, Wagstaff, Atwell and Freeman)
- 14 To Appoint the **Neighbourhood Plan Working Group** (currently Cllrs Buchanan, Hull, Bradshaw, Atwell and Freeman)
- 15 Appointment of Members to represent the Council on the following bodies:
 - a) **Malvern CAB Management Committee** (currently Cllr N Johnson)
 - b) **Malvern Wells Village Hall Management Committee** (currently Cllr H Burrage)
 - c) **Hanley Castle Almshouse & Relief in Need Charities** (currently Cllr Mrs A Bradshaw & Cllr Wagstaff)
 - d) **Monitoring Group of the Three Counties Showground** (currently Cllr C O' Donnell)
 - e) **Community Policing Matters Liaison** (currently Cllrs Knibb and Buchanan)
 - f) **Abbey College Liaison** (currently Cllr Wagstaff)
 - g) **Abbey House Liaison** (currently Cllr Buchanan and Bradshaw)
 - h) **CALC Malvern Hills Area** (currently Cllrs Burrage & Knibb)
 - i) **CPRE Malvern Hills** (currently Cllr O'Donnell)
 - j) **Emergency Plan Liaison** (currently Cllr Burrage)

Notice is given that the under mentioned Committees will now convene for the purpose only of electing their Chairmen and Vice-Chairmen respectively, in the following order:

- 1) Planning Committee
- 2) Finance & General Purposes Committee
- 3) Staffing Committee

The Public and Press are cordially invited to attend the meeting