



# Malvern Wells Parish Council

Clerk: David M Taverner MAAT Dip BA  
Parish Office  
1 Dockeray Avenue  
Worcester WR4 0RX  
Telephone 01905 724486  
E MAIL [clerk@malvernwells-pc.gov.uk](mailto:clerk@malvernwells-pc.gov.uk)  
Website [www.malvernwells-pc.go.uk](http://www.malvernwells-pc.go.uk)

24<sup>th</sup> October, 2013

Notice is hereby given that a Meeting of **Malvern Wells Parish Council** will be held on **Wednesday 6<sup>th</sup> November, 2013** in **The Village Hall, Wells Road commencing at 7.30pm**

*David Taverner*

**Clerk & Responsible Financial Officer**

## **Agenda**

- 1 To Receive and consider **Apologies for Absence**
- 2 **Declarations of Interest**
  - a) **Register of Interests**: Councillors are reminded of the need to update their register of interests.
  - b) **To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
  - c) **To declare any Other Disclosable Interests** in items on the agenda and their nature.

*Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

- 3 To Consider **Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011)
- 4 To consider and approve the **Minutes of the Parish Council Meetings** held on 25<sup>th</sup> September (*copies attached*)
- 5 **Matters Arising from those Minutes** (if any) not listed elsewhere on the agenda *Minute 52/13 (26th June) - Possible purchase of land for provision of a Cemetery:-*

***Closure of the meeting to allow the public present to speak on any matters relating to the Parish***

***This item to be limited at the discretion of the chairman***

- 6 To Receive a **Report from the County Councillor** – Cllr Lucy Hodgson
- 7 To Receive a **Report from the District Councillor** – Cllr C Cheeseman
- 8 To Receive a **Report from the Elected Conservator** – Mr J Tretheway

- 9 **Reports of Committees/Committee Chairmen:-**  
 (a) To Receive & Accept the Report of **the Environment Committee** held on 10<sup>th</sup> October (*Green copies attached*)  
 (b) To Receive & Accept the Report of **the Planning Committee** held on 16<sup>th</sup> October (*Blue copies attached*)  
 (c) To Receive & Accept the Report of **the Finance and General Purposes Committee** held on 24<sup>th</sup> October and agree any recommendations contained therein (*Pink copies attached*)
- 10 **Reports from working groups**  
 (a) To receive the Report of **the Events Working Group** held on 24<sup>th</sup> October  
 (i) Remembrance Service – Sunday 10<sup>th</sup> November  
 (ii) Christmas Carols Celebration – Friday 13<sup>th</sup> December  
 (iii) Summer Fête – Sunday 27<sup>th</sup> July, 2014  
 (iv) Britain in Bloom Competition, 2014
- 11 **Chairman’s Communications**  
 (i) – Malvern Wells C of E Primary School – School Crossing Patrol  
 (ii) – Review of Winter Grit bin provision
- 12 Report from the Clerk on **actions undertaken since last meeting**  
**a) Assarts Road Playing Field - Drainage** Scheme – update on meeting held with BWB Consulting and County Council – Assarts Road Drainage Scheme and to consider arrangements for potential phasing of the scheme.  
**b) Assarts Road Play Area Fencing**– contractors instructed to begin work on installation of new bow top fencing for play area and trimming of perimeter hedgerow  
**c) Peachfield Road common** – potential new play facility – draft presentation of intended scheme to be presented to Conservators land Management Board  
**d) Fruitlands Green** – new tree and Christmas illuminations scheme  
**e) Fruitlands Estate** – pavements condition survey  
**f) Wells News** –completion of proofs for printing of winter edition articles and advertisements  
**g) Section 106 funding** – application for release of funding to support community projects submitted to the District Council  
**h) Update report on Gas lamps maintenance**
- 13 **To Receive the Reports of Representatives on other bodies:**  
 a) Malvern Hills CALC – Cllr Knibb  
 b) Malvern Wells Village Hall Management Committee – Representative to be nominated  
 c) Malvern Hills CAB - Cllr Johnson  
 d) The Wyche Institute – Cllr Mrs Bradshaw  
 e) Community Policing Matters - Cllr Knibb & Buchanan
- 14 **Cemetery Matters**
- 15 **Financial Matters**  
 a) To note the interim **internal audit report** for the first half of 2013/4  
 b) To consider the **draft 2014/15 budget** projections (yellow copies attached)  
 c) To approve the **payment of Accounts**

**The press and public are cordially invited to attend**