



Malvern Wells Parish Council

Clerk: David M Taverner MAAT Dip BA
Parish Office
1 Dockeray Avenue
Worcester WR4 0RX
Telephone 01905 724486
E MAIL clerk@malvernwells-pc.gov.uk
Website www.malvernwells-pc.gov.uk

7th May, 2014

Notice is hereby given that a **Meeting of Malvern Wells Parish Council** will be held on **Thursday 15th, May 2014** in **The Village Hall, at 7.30pm, or immediately following the conclusion of the Annual General Meeting**, when the business set out in the agenda below will be transacted.

David Taverner

Clerk & Responsible Financial Officer

Agenda:

- 1 To Receive and consider **Apologies for Absence**
- 2 To Record Disclosable pecuniary interests for the Meeting and to note any changes needed to the register of Members interests

Closure of the Meeting to allow Parishioners Present to Speak on any Matter on the Agenda. The maximum time allowed per individual and other parochial matters for discussion to be at the discretion of the Chairman.
- 3 **Minutes of the Meeting of the Parish Council** held on **26th March, 2014** to be confirmed and signed.
- 4 **Any Matters Arising from the Minutes.**
- 5 **Reports of Committee and Working Group Chairmen:-**
 - a) To Receive & Accept the Report of the **Finance and General Purposes Committee** held on 17th April, 2014 **and to approve the recommendations contained therein**
 - b) To Receive & Accept the Reports of **the Planning Committee** held on 16^h April, 2014
 - c) To Receive & Accept the Report of **the Environment Committee** held on 10th April, 2014
 - d) To receive and accept the report of the **Play and Open Spaces Group** held on 7th May, 2014
- 6 **Chairman's Communications**
- 7 **Financial Matters**
 - a) **To approve the schedule of the payment of Accounts**
 - b) **To approve and adopt the 2013/14 final accounts, and the 2013/14 Annual Audit Return & Governance Statement.**
 - c) **To receive the final report of the internal auditor for 2013/14**

8 **Summer Events updates**

- a) 2013 Fête – update report from Events organising group

9 **Report from the Clerk on actions undertaken since last meeting -**

- a) **Assarts Road Playing Field - Drainage Scheme**
- b) **Fruitlands Green and Jubilee Fountain** – update on Christmas 2014 illuminations schemes
- c) **Section 106 funding** – update on application for release of funding to support community projects
- d) **Gas lamps maintenance contract** – update on progress of development of new contract
- e) **Britain in Bloom competition 2014** – parish entry
- f) **Progress with Wells News Summer edition**

10 **To consider the adoption of the Rothwell/ Hanley Road Telephone Kiosk**

11 **To Receive a Report from the County Councillor** – Cllr Lucy Hodgson

12 **To Receive a Report from the District Councillor** – Cllr C Cheeseman

13 **To Receive a Report from the Elected Conservator**

14 **To Receive the Reports of Representatives on other bodies:**

- a) **Malvern Hills CALC** – Cllr Knibb
- b) **Malvern Wells Village Hall Management Committee** – Cllr J Black
- c) **Malvern Hills CAB** - Cllr Johnson
- d) **The Wyche Institute** – Cllr Mrs Bradshaw
- e) **Community Policing Matters** - Cllr Knibb & Buchanan

15 **Cemetery Matters**

At this stage of the meeting the Committee will be asked to consider passing the following resolution:-

"That, pursuant to the Public Bodies Admission to Meetings Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press should be excluded from the remainder of the meeting. The reason being the consideration of staff contracts.

16 **To consider the final report of the Staffing committee held on 5th March, 2014**

The press and public are cordially invited to attend