



# Malvern Wells Parish Council

[www.malvernwells-pc.gov.uk](http://www.malvernwells-pc.gov.uk)

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20<sup>th</sup> May, 2015

Notice is hereby given that the Annual General Meeting of Malvern Wells Parish Council will be held in **The Village Hall, Wells Road on Wednesday 27th May, 2015** commencing at **7.00pm** when the business set out in the agenda below will be transacted.

*David Taverner*

Clerk & Responsible Financial Officer

## **Agenda**

- 1 **Apologies for Absence**
- 2 **Declarations of Interest**
  - a) **Register of Interests:** Councillors are reminded of the need to update their register of interests.
  - b) **To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
  - c) **To declare any Other Disclosable Interests** in items on the agenda and their nature.

*Councillors who have declared a Disclosable Pecuniary Interest, or an other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*
- 3 **Election of Chairman** of the Parish Council for the ensuing municipal year and signing of Declaration of Acceptance of Office
- 4 **Election of Vice-Chairman** of the Council for the ensuing municipal year
- 5 **Co-option of new Parish Council Members and signing of Declarations of office**
- 6 **Election of Members to serve on the Finance & General Purposes Committee (eight** members incl the Chairman and Vice Chairman of the Parish Council, ex-officio) (currently Cllrs Johnson, Knibb, Wagstaff and Victory plus the Chairman and Vice Chairman of the Council ex-officio – 2 vacancies)
- 7 **Election of Chairman and Vice Chairman of the Finance & General Purposes Committee**
- 8 **Election of Members to serve on the Planning Committee (maximum of twelve** members of the Parish Council)
- 9 **Election of Chairman and Vice Chairman of the Planning Committee**

- 10 **Appointment of Members to the Environmental Committee** (currently Cllr Atwell – 1 vacancy)
- 11 To Appoint the **Cemetery Committee** (currently Cllrs Burrage, Black and Johnson)
- 12 **Appointment of Chairman of the Cemetery Committee** (currently Cllr Burrage)
- 13 **Appointment of members of the Staffing Committee** (six members to include the Chairman and Vice Chairman of the Parish Council, ex-officio) (currently Cllrs Knibb and Wagstaff plus the Chairman and Vice Chairman of the Council ex-officio – 2 vacancies)
- 14 **Appointment of Chairman of the Staffing Committee** (currently Cllr Freeman)
- 15 **To Appoint a Grievance Panel** (3 members **not to include** members of the Staffing Committee) (currently Cllrs Black, & O'Donnell -1 vacancy)
- 16 **To Appoint an Appeals Panel** (3 members **not to include** members of the Staffing Committee) (currently Cllrs Johnson & Atwell – 1 vacancy)
- 17 **To Appoint the Gas Lamps Working Group** (currently Cllrs Freeman, Burrage and Black - 2 vacancies)
- 18 **Appointment of the Gas Lamps Working Group Chairman** (currently Cllr Freeman)
- 19 **To Appoint the Play & Open Spaces Working Group** (currently Cllrs Knibb, O'Donnell, Wagstaff, Atwell and Freeman)
- 20 **Appointment of the Play & Open Spaces Working Group Chairman** (currently vacant)
- 21 **To Appoint the Events Working Group** (currently Cllrs Burrage, Atwell, and Johnson – 1 vacancy)
- 22 **Appointment of the Events Working Group Chairman** (currently Cllr Johnson)
- 23 **To Appoint the Website/Communications Working Group** (currently Cllrs Atwell and O'Donnell in liaison with the Chairman of the Council and the Chairman of the Finance & General Purposes committee)
- 24 **Appointment of the Website/Communications Working Group Chairman** (currently vacant)
- 25 **Appointment of Members to represent the Council on the following bodies:**
  - a) **Malvern CAB Management Committee** (currently Cllr Johnson)
  - b) **Malvern Wells Village Hall Management Committee** (currently Cllr Black)

- c) **Hanley Castle Almshouse & Relief in Need Charities**  
(currently Cllr Wagstaff)
- d) **Monitoring Group of the Three Counties Showground**  
(currently Cllr O' Donnell)
- e) **Abbey College Liaison** (currently Cllr Wagstaff)
- f) **Abbey House Liaison** (2 vacancies)
- g) **CALC Malvern Hills Area CALC** (currently Cllr Knibb)
- h) **Emergency Plan Liaison** (currently Cllr Burrage)

**The Public and Press are cordially invited to attend the meeting**