**Hanley Castle Parish Council**

Clerk to the Parish Council: Rebecca Abunassar, 12 Court Road, Strensham, Worcester

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**To: All Members of Hanley Castle Parish Council**

You are duly required to attend the Annual Meeting of Hanley Castle Parish Council to be held after the Parish Meeting on Thursday, 16th May 2019 in Hanley Swan Village Hall

**Agenda**

*All members present to complete and sign a Declaration of Acceptance of Office and agree to abide by the current Code of Local Government Conduct*

**1 Election of Chairman 2019/20** & signing of Declaration of Acceptance of Office

**2 Welcome & Apologies**

**3 Co-option of Members to fill Vacancies**

**4 Declarations of Interest & Dispensation Requests from Councillors**

a) Register of Interests: Councillors are reminded of the need to update their register of interests.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

 c) To declare any Other Disclosable Interests in items on the agenda and their nature.

 d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 days prior to a meeting

 e) To renew Dispensations previously granted at the next meeting as they expire at the end of May 2019. Councillors are asked to complete a dispensation request for precept setting and financial discussions post election.

 Councillors who have declared a Disclosable Pecuniary Interest, or an Other

Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, ***must leave the room for the relevant items***.

 Failure to register or declare a Disclosable Pecuniary Interest may result in the

 commission of a criminal offence.

**5 Election of Vice Chairman 2019/2020**

**6 Election of Representatives**

 Staffing Committee (3)

 Environmental Working Group inc Speed Awareness (3)

 Worcestershire County Association of Local Councils (2)

 Village Hall Committee (1)

 Bus Passenger/Transport Representative (1)

 Lead Finance Member

 Lead Planning Member

 Upton Library Representative

 Community Orchard Representative

 Hanley Castle Parochial Charities (2) –

 to note the existing appointments ran from 2017 – 2021

**7 To Confirm the Appointment of the Internal Auditor**

**8 Minutes:**  To consider the approval of the Minutes of the Meeting of the Parish Council held on Thursday, 18th April 2019 (copy attached)

**9 Matters Arising and Progress Reports** for information:

1. Ownership of the Community Orchard land
2. Telephone Box
3. Subsidence Claim

**10 Finance:**

 a) To consider and **APPROVE** any payments notified in writing prior to the meeting.

b) To receive notification of receipts received - 1st instalment of precept

 **11 Planning:** a) To Consider the following application referred by MHDC for consultation:

 **12 Highways Matters**

a) ) Road Safety Matters– Update from the Working Party on actions arising and including white gates installation

 b) Works for Lengthsman

**13 District & County Councillors Reports:** for information

 a. District Cllrs Michael Allan & Andrea Morgan

 b. County Cllr Tom Wells

**14 Report of the:**

 **a) Parish Paths Warden –** (Peter Goodyear) – Received in Parish Meeting

 **b) Pond Wardens** (Neil & Gigi Verlander) – Chris Yates’ email regarding benches

**c) Playing Field Warden** (Graham Holmes) – Received in Parish Meeting

**d) Local Police –** Received in Parish Meeting

**15 Topics raised by Councillors, Committees, Clerk & Parishioners**

**16** **Councillors reports and items for future agenda:** Each Councillor is requested to

 use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Review of Parish Council’s Standing Orders – to be circulated to councillors ahead of June meeting.
2. Blanket Dispensations

**17 Date of next meeting:** To confirm the date of the next scheduled meeting as 20th June 2019

**The public and press are cordially invited to attend**