

# POWICK PARISH COUNCIL

The **Annual Meeting of the Parish Council** will be held on  
Wednesday 2<sup>nd</sup> May 2018 at Powick Parish Hall commencing at 7.30pm

## AGENDA

1. Election of Chairman and signing of Declaration of Office.
  2. To consider apologies and to approve reasons for absence.
  3. To receive
    - resignations of office (if any)
    - applications for Councillor co-option (if any)
  4. Election of Vice Chairman.
  5. Declarations of Interests & consideration for requests for Councillor Dispensations in line with s33 of the Localism Act 2011:
    - Register of Interests: Councillors are reminded of the need to update their Register of Interests.
    - To declare any Personal or Prejudicial Interests in items on the agenda and their nature.
- (The meeting may be suspended at this point to allow  
Members of the Public to address the Council)**
6. To note new Model Standing Orders and to consider adopting them at the next meeting.
  7. To note the Code of Conduct.
  8. To consider the Council's Schemes of Delegation and to appoint members to the following:
    - Urgent Business Committee
  9. To review the Council's Financial Regulations, Risk Assessment and Insurance requirements. *(The Council may wish to delegate this to the Financial Working Group to investigate and report back to the next meeting).*
  10. To appoint individual or groups of Councillors to the following Parish Council roles:
    - Financial Working Group
    - Chairman & Vice-Chairman of Planning Committee
    - Cheque signatories
    - Callow End PFA representatives x2
    - Hospital Lane PFA x2
    - Parish Paths Warden x1 (via Worcs CC)
    - P.E.S.T. Co-ordinator x1
    - Newsletter Working Group
  11. To nominate two Councillors to attend the Worcestershire CALC Area Meeting
  12. To approve the Minutes of the Parish Council Meeting held on Weds 4<sup>th</sup> April 2018.
  13. Matters arising from the meeting if not itemised on this agenda.
  14. Parish Lengthsman report

15. Financial & Governance matters:

- Statement of accounts and 2017/18 audit update
- Parish Council Insurance renewal invitation
- GDPR data protection updates / DPO appointment
- Lengthsman Contract renewal

16. Parish Matters:

- Newsletter Summer edition update
- Powick PF Committee update
- Bush Lane waste bin location
- Pixham Ferry Landing
- WWI 'There But Not There' programme

17. Playing Field reports:

- Callow End Playing Field
- Hospital Lane to include pavilion project update.

18. District & County Councillor reports

19. Councillor reports & items for future agendas

20. Report of the Clerk:

Reminder - Annual Parish Meeting Weds 16<sup>th</sup> May at Powick Parish Hall at 7.30pm

Accounts for payment:

- £576.28 Clerks salary
- £20.19 Clerk Broadband / phone expenses
- £20.00 Clerk CiLCA expenses
- £420.00 Lengthsman fees
- £1063.79 Worcs CALC/NALC annual subs
- £151.90 Eon CEPF pavilion gas supply
- £165.00 SLCC annual subs
- £1804.64 Came & Co insurance policy renewal
- £221.65 CEPFA Caretaking fees Nov 2017 – March 2018

Money received:

- £22,247.00 MHDC precept 2018/19
- £2508.00 Worcs CC Lengthsman scheme reimbursement 2017-18

M. Alexander  
Clerk