

**MINUTES OF THE ANNUAL MEETING OF RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 14TH MAY 2014 AT 7.00 PM IN RUSHWICK VILLAGE HALL**

Present: Mr A Deakin (Chairman), Mr Parker, Mrs M Rowley, Mrs Bennett, Mrs Haywood, Mrs Wigglesworth, Mr J Baker and Mr G Cook.

In Attendance: Mr C Williams, County Councillor Mr P Grove, District Councillors Mr P Swinburn and Mr R Bass and the Clerk

1. **Election of Chairman and Declaration of Office of Chairman** - . Mr Deakin was re-elected unopposed as Chairman for 2014-15 and signed his declaration of office.
2. **Apologies for absence:** None
3. **Declaration of Interests**
 1. Members were reminded to update their register of interests.
 2. Declaration of Disclosable Pecuniary: None
 3. Other Disclosable Interests: None
4. **To consider written requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** None requested.
5. **Minutes:** To consider the adoption of The Parish Council Meeting of Wednesday 9th April 2014. Having been previously circulated, these were signed by the Chairman as a true and correct record.
6. **Co-option:-** Mr Christopher Williams was co-opted onto The Council and duly signed his declaration form.
7. **To elect/appoint the following representatives:**
 - Vice Chairman – Mr Parker was reappointed
 - School Representative – Mrs Wigglesworth was reappointed
 - Village Hall Representative – Mrs Rowley was reappointed
 - Playscape Representative – Mrs Bennett was newly appointed.
8. **Members were appointed to the following:-**
 - Staff Committee – Chairman & Vice-Chairman
 - Planning Committee – It was resolved that all members should reside on this committee.
9. **Progress Reports: Matters arising from previous minutes and review of Action Plan.**

No matters arising. The Action Plan was reviewed and updated.

District Cllr Bass confirmed he had attended a meeting concerning the Ashpath Development and discussions were taking place.

Cllr Baker advised a site visit had been carried out by Tom Palmer to inspect the problems with drainage issues at The Gigwheel in Broadmore Green. It was confirmed the onus lies with the resident and a suggestion was made to raise the height of the kerb around the property.
10. **Parish Lengthsman Scheme:** An update was presented as per worksheet.
11. **Resignation & New Appointment of Footpath Officer.**

Mrs Bev Webber resignation was accepted with immediate effect and the appointment of Mr. Reg Haslam was noted.

12. **Report from Village Hall Committee:** In the process of obtaining quotations for a new frontage.

13. Finance
 - 13.1 Payments of accounts as per schedule were authorized.
 - 13.2 The Asset Register 2013/14 was reviewed and updated.
 - 13.3 The Bank Reconciliation Statement to 31.03.14 was reviewed and approved.
 - 13.4 Budget Monitoring to 31.03.14 – For Information Only
 - 13.5 Sections 1 and 2 of Annual Return were adopted and signed.
 - 13.6 Resolution to accept an increase in fees for Internal Auditor from £100 to £150 for 2014/15.

14. Clerk to issue revised model Standing Orders to discuss in June.

15. Clerk to issue revised model Financial Regulations to discuss in June.

16. Dates of Council meetings for the year ahead were distributed.

17. Planning: To consider any planning applications received to date: None

18. Correspondence for Information: Available to view in The Round Robin.

19. Councillors' reports and items for future agendas: Cllr Grove to investigate the criteria to obtain brown signage following a request from Roots Farmshop.

20. To consider application for Rural Rate Relief (Confidential Session)
The Council resolved to discuss in Confidential Session.
Statement A was supported.

Meeting closed at 7.55pm
S Baxter (Clerk)
16th May 2014

