

**MINUTES OF THE PARISH COUNCIL MEETING OF RUSHWICK PARISH COUNCIL
HELD ON WEDNESDAY 13th MAY 2015 AT 7.00 PM
IN RUSHWICK VILLAGE HALL**

Present: Cllr Deakin (Chairman), Cllr Parker, Cllr Elcock, Cllr Bennett, Cllr Wigglesworth, Cllr Haywood and Cllr Rowley.

In Attendance: County Councillor Grove, District Councillors Godwin and Chambers and Mr Bass and Mr C Williams.

Before the meeting commenced all councillors completed their Declaration of acceptance of Office and Register of Interest Forms.

1. Election of Chairman and Declaration of Office. – Cllr Deakin was re-elected as Chairman and his Declaration form duly signed.
2. Apologies for absence: None
3. Declaration of Interests
 1. Members were reminded to update their register of interests.
 2. Declaration of Disclosable Pecuniary: None
 3. Other Disclosable Interests: None
4. To consider written requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): None requested.

Public Question Time – No questions asked.

5. Minutes: Having been previously circulated the minutes of The Parish Council meeting of 8th April 2015 were signed as a true and correct record.
6. Progress Reports: No matters arising from previous minutes. The Action Plan was reviewed and updated.
7. Councillor Vacancies: Mr. Christopher (Kit) Williams was co-opted onto the Council. One vacancy is still available
8. The following representatives were appointed:-
 - Vice – Chairman- Cllr Parker
 - School Representative – Cllr Wigglesworth
 - Village Hall Committee representative – Cllr Rowley
 - Playscape Representative – Cllr Parker
9. Members were appointed to the following:
 - Staffing Committee – Cllr Deakin & Parker
 - Planning Committee – All Councillors
10. Parish Lengthsman Scheme: Update as per worksheet
A request was made for the Lengthsman to cut the bund to the entrance of the village.
11. Finance
 1. Payment of accounts as per schedule distributed was authorized.
 2. The asset register was reviewed and approved.
 3. The Bank Reconciliation to 31.03.15 – Approved
 4. Budget Monitoring to 31.03.15 – For Information Only
 5. Sections 1 and 2 of Annual return 2014/15 were adopted and signed.

- 6. Mr. Tony Sharp was appointed as Internal Auditor for 2015/16

- 12. Standing Orders and Financial Regulations were reviewed and approved. No further amendments to make at this present time.

- 13. Planning:
Proposal: Application for hard surface tennis court with surrounding fencing
Location: Upper Wick Farm, Upper Wick Lane, Rushwick, WR2 5SU
Comments: No Objections

A Public Exhibition will be arranged to discuss application 15/00504/OUT

- 14. Correspondence for Information
This is to report an accident occurred on 2/5/15 - It happened at the junction of Crown East Lane/Bromyard Road. It involved a lorry and a car. The Police attended. This was recorded in the accident book.

Cllr Bennett advised the overgrown Hawthorn hedge opposite the Village Hall urgently needs attention. Cllrs Peter Elcock and Kit William agreed to take on the role as footpath officer volunteers following the resignation of Mr Reg.Haslam

Cllr Williams confirmed he was unable to attend Rural Issues meeting.

Meeting closed at 7.57pm
Sharon Baxter (Clerk)

Signed Chairman..... Date.....