



## **BUSHLEY PARISH COUNCIL**

Vicky Fowkes Clerk and RFO to the Council –

### **AGENDA**

#### **PARISH COUNCIL MEETING ON TUESDAY 20<sup>TH</sup> JULY 2021 AT 7.30PM IN BVH MEETING ROOM**

##### **With current COVID -19 Guidelines**

Before the start of the meeting any members of the public present are invited to speak and ask questions.

**CIRCULATED WITH AGENDA:** Planning Applications, overview of outcome of Internal Audit;

- 1. Apologies:** to receive apologies and approve reasons for absence
- 2. Present**
- 3. Declarations of interest:**
  - i. Councillors Declaration of Disclosable Pecuniary Interest (DPI) and other Disclosable Interest (DI) regarding items on the agenda
  - ii. Notification of changes to the register of interests.
  - iii. To consider written request from councillors for the council to grant a dispensation for those with a DI, to take part in discussions or voting.

#### **4. Finance: Relevant paperwork to be tabled.**

- i. Completion of Annual Audit Paperwork for website and submission to External Auditor.
- ii. Summary of all bank account movements since 1<sup>st</sup> April 2021
- iii. Payments pending
- iv. Update on all outstanding payments due to Parish Council: VAT/ WCC (Lengthsman)
- v. Protocol for payments made by Parish Council: BACS/ cheques.

#### **5. Protocol for Councillor Resignations and Recruitment**

#### **6. Clerk Retirement and Recruitment action**

#### **7. Live Planning Applications for comments to submit to MHDC:**

- a) 21/01190/LB: Bredon School – Installation of Wood Burning Stove (Comments to Clerk by Thurs 8 Sept)
- b) 21/01379/HP: White Cottage, Stokes Lane: Replacement of front(north) and side (east) windows Same timescale

#### **8. Progress Reports**

- a) Septic Tank at corner of Stokes Lane
- d) Highways: White Gates Project

#### **9. Councillors' Reports and items for future agendas**

- a. Village Hall Report (Cllr Kinghorn)
- b) September meeting to be circulated in advance:  
Updated Risk Assessment Emergency Procedures,

#### **10. AOB**

#### **19. Meeting closes**

**Date of next meeting: Tuesday:7.30pm**

**DATES FOR MEETINGS 2021: 14 September, 16 November**

**DATES FOR MEETINGS IN 2022: 11 January, 8 March, 10 May**