



BUSHLEY PARISH COUNCIL

Clerk contact details

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Clerk and RFO to Bushley Parish Council

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AGENDA

PARISH COUNCIL MEETING ON TUESDAY 27th SEPTEMBER 2022 AT 7.30 PM IN BVH MEETING ROOM

Before the start of the meeting any members of the public present are invited to speak and ask questions.

1. Apologies: to receive apologies and approve reasons for absence

2. Declarations of interest:

- i) Councillors Declaration of Disclosable Pecuniary Interest (DPI) and other Disclosable Interest (DI) regarding items on the agenda
- ii) Notification of changes to the register of interests.
- iii) To consider written request from councillors for the council to grant a dispensation for those with a DI, to take part in discussions or voting.

3. Minutes of Meeting: Tuesday 9th August 2022

Comments and Actions

4. County and District Councillor's Reports

To receive reports if available

5. Finance:

a) Approval of new expenditure –

Lengthsman August

Churchyard Mowing August

Clerk's salary for August £394.80 representing 35 hours @ £11.28 per hour and PAYE to be deducted

Poppy Wreath £50

Printer/scanner already purchased from Staples £90.60 including VAT (£75.50 less VAT)

b) Income received

06.09.22 WCC Lengthsman £394.20 (relates to May, June and July) 2022)

c) To consider closure of the Lloyds Bank account

d) Budget for 2023/24 – what does the Parish Council intend to do

e) To discuss the implementation of a web based (cloud) software accounting system following the Zoom demonstration from Scribeaccounts.com which was circulated previously to all Councillors on 5th September 2022

6. Planning Applications

a) Planning Ref: M/22/00261/CLE - NOT GRANTED

Application for a Certificate Of Lawful Development for the operation of welding and repairs to metal work and motor vehicles.

Wood Street Farm Bungalow, Wood Street, Bushley, Tewkesbury, GL20 6JA

b) To establish a procedure for dealing with planning applications

7. Parish Website and Emails

a) To discuss whether a .gov.uk domain name should be adopted (the link www.gov.uk/apply-for-and-manage-a-gov-uk-domain-name was circulated to all Councillors on 10th August 2022)

8. Documents Contained in the Locked Cupboard in BVH

a) A copy is attached of the documents currently held in the cupboard
b) To agree in line with the Documents Retention Policy which documents should be archived, destroyed or retained

9. Internal Auditor

To discuss the appointment of an internal auditor

9. Septic tank arrangements at Paynes Cottage

a) Clerk to report on latest correspondence from Paul Saunders, Senior Technical Officer, Worcestershire Regulatory Services

10. Footpaths

a) To receive any update to the current situation regarding the Parish Footpaths Warden.

11. AOB identified.

12. Meeting closes

Date of next meeting: As below

25th October 2022 – Parish Council Meeting.

28th November 2022 – Parish Council Meeting.