



For And On Behalf Of
Hill Croome Parish Council
Acting Clerk Michael Brooks
Vine Cottage Baughton Earls Croome WR8 9DQ

To Members of Hill Croome Parish Council

You are duly summoned/required to attend the next meeting of Hill Croome Parish Council to be held at St Mary's Church, Hill Croome on Wednesday 8th November at 7.30pm

1. **Apologies:** to receive apologies and to approve reasons for absence
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disposable Pecuniary Interest in the items on the agenda and their nature
 - c) To declare any other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the Council to grant dispensation (s33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

.....
The meeting will be adjourned for Public Question time

The time allocated is to be determined by the council/chairman. Residents are invited to give their views and question the parish council on issues on the agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public shall not take part in the parish council meeting itself. This period is not part of the formal meeting and brief shall be appended to the minutes as an aide memoire.

-
3. **Minutes:** To consider the approval of the minutes of the last meeting of the Council – 9th August 2017 – (copy attached for Councillors)
 4. **Councillor vacancy** – proposal for new co-opted member
 5. **Progress reports:** for information
 1. **Highways – engineer's site visit**
 2. **Computer updates – security and software**
 3. **Purchase of scanner for Transparency Regulations**
 6. **Clerk vacancy:** To consider the implementation of a resolution to permit a sitting councillor to take on the role of Clerk to the Council – (resolution attached for Councillors)
 7. **Internet Banking :** To consider an update to the signatory list to facilitate the issue of a debit card from the bank to enable purchases, difficulty now being encountered with the steady withdrawal of the use of cheques.
 8. **Road Markings:** To consider the purchase of 30mph painted rondels for road surface – at a cost of £200
 9. **Training for Councillors/Clerk:** To remind councillors of the availability of training from CALC to further their understanding and involvement in the requirements of the Parish Council.

Chairman - Phillippe Smith Vice Chairman – Michael Brooks
Acting Clerk Michael Brooks

Contact Details: email - hillcroomepc@btinternet.com Telephone: 01684 594471

H C P C

For And On Behalf Of
Hill Croome Parish Council
Acting Clerk Michael Brooks
Vine Cottage Baughton Earls Croome WR8 9DQ

10. **District and County Councillors Reports:** for information – items raised for decision to appear on agenda for next meeting
11. **Planning:** To consider any outstanding planning applications for the Parish
12. **Finance:** a) To consider the proposed budget 2018/19 (as attached for Councillors).
b) Update regarding s.137 Local Government Act – re. payments to Church
c) Recent Expenditure and Income / Bank reconciliation
13. **Correspondence for Information:** Re: Bin collections, Defibrillator, CALC AGM,
14. **Councillors reports and items for future agenda:**
15. **Date of next meeting:**

Signed

Michael Brooks

Acting Clerk to Hill Croome Parish Council

Chairman - Phillippe Smith Vice Chairman – Michael Brooks
Acting Clerk Michael Brooks

Contact Details: email - hillcroomepc@btinternet.com Telephone: 01684 594471