

# Severn Stoke & Croome D'Abitot Parish Council

Wednesday **18<sup>th</sup> November 2020**, 7.30pm

**ONLINE MEETING  
OPEN TO RESIDENTS OF SEVERN STOKE PARISH**

Councillors, notice is hereby given that a normal monthly meeting of the above parish council will be held on Wednesday 18<sup>th</sup> November 2020, 7.30pm in order to consider the following business. Your attendance at the meeting is requested. This meeting will be open to the public and will take place via the online conferencing software 'Zoom'. Optional sign up for free at <https://zoom.us/>. You do not need to subscribe to Zoom in order to join the meeting. Lisa Stevens, Clerk & Responsible Financial Officer, 07950256363, [severnstokeandcda@gmail.com](mailto:severnstokeandcda@gmail.com)

*Date of publication of this notice: Thursday 12<sup>th</sup> November 2020*

Ref legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 <http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

## **Join Zoom Meeting**

**Please apply to clerk for meeting link and password.**

**You do not need to be a member of Zoom in order to join the meeting.**

**Lisa Stevens, Parish Clerk, 07950256363, [severnstokeandcda@gmail.com](mailto:severnstokeandcda@gmail.com)**

### Rules for public participation:

- The **press and public** are cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda) or to observe proceedings. This online meeting will be password protected.
- The list of participants will be inspected by the Clerk prior to meeting commencing. Residents indicating that they wish to participate in public time, will have to provide their address and postcode to the Clerk in order to prove that they are resident of the parish.
- A 'waiting room' will be in operation prior to meeting commencement. Participants access the meeting via the link above and automatically join the 'virtual waiting room' until the meeting is opened by the Clerk.
- The Parish Council reserves the right to close and reschedule the meeting in the event of disruption.
- Public Question Time: From 7.30pm residents of the parish only are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

**AGENDA over leaf**

# Severn Stoke & Croome D'Abitot Parish Council

## Wednesday 18<sup>th</sup> November 2020, 7.30pm

### ONLINE MEETING - OPEN TO RESIDENTS OF SEVERN STOKE PARISH

## AGENDA

1.	<b>Public Open Forum</b> Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Severn Stoke Parish. This item to be limited at the discretion of the Chair. <b>Residents to confirm name and address please prior to speaking.</b> Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish. This forum does not constitute part of the meeting itself.																												
2.	<b>Apologies and to approve reasons for absence</b> Cllr Hadley (lack of IT equipment).																												
3.	<b>Declarations of Interest and points of order</b> a. Register of interests -To note any updates received. b. To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda. c. To declare any additions to the Register of Gifts & Hospitality. d. To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation.																												
4.	<b>Minutes</b> – to consider the approval of the minutes of the meeting held on 16 <sup>th</sup> Sept 2020																												
5.	<b>Councillors' Reports</b> a. CCllr Middlebrough b. DCllr Harrison & DCllr Michael																												
6.	<b>Planning</b> - to consider, comment and resolve to respond to the following applications a. <b>Motion: Chair to suspend standing orders with agreement of Parish Cllrs</b> b. <b>20/00668/FUL. Construction of permanent flood defence for the village of Severn Stoke with associated earthworks.</b> Land At (Os 8554 4404), Church Lane, Severn Stoke, WR8 9JQ - MHDC approved planning permission 6 <sup>th</sup> Nov 2020. Next steps and snagging list. c. <b>20/01741/HP. 21 Kinnersley, Severn Stoke, Worcester, WR8 9JR.</b> Single storey rear extension. Deadline for comment 30 <sup>th</sup> November d. Update on the following planning applications:																												
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10.	<b>Highways, footpaths &amp; infrastructure</b> - <i>To discuss and formulate Motions not requiring written notice</i> <ol style="list-style-type: none"><li>Hedge (A38/Stonnall Close).</li><li>Hedge, north side of Madge Hill (cricket ground side)</li><li>Hedge, conifer (A38, Clifton)</li><li>Path, condition of, between Clifton and Severn Stoke.</li><li>Old cricket pavilion, Severn Stoke.</li><li>Street light disturbance, Knights Hill.</li><li>Corner nr Croome Arch – dangerous parking, damaged road surface and issue of accumulating dog waste upon NT removal of the dog waste bin.</li><li>Bin, (lay-by, A38 southbound) 'twixt Clifton and Severn Stoke. Replacement lid required.</li><li>Litter and state of path along A38.</li></ol>								
11.	<b>Community speed &amp; traffic concerns</b> - <i>To discuss and formulate Motions not requiring written notice</i> <ol style="list-style-type: none"><li>Community speed watch training, update.</li><li>Sharp bend and concealed entrances A38 to Kinnersley road, update.</li><li>High Green VAS.</li><li>High Green broken white gates at village entrance.</li><li>New VAS for Severn stoke village and Clifton.</li><li>Speed limit roundels x 2 at the Severn Stoke A38 entrances.</li></ol>								
12.	<b>Group/Committee updates</b> - <i>To discuss and formulate Motions not requiring written notice</i> <table border="0"><tr><td>a. Parish Hall committee</td><td>e. Police</td></tr><tr><td>b. Severn Stoke Flood Action Group</td><td>f. Lengthsman</td></tr><tr><td>c. Tarmac Liaison Group</td><td>g. Highways</td></tr><tr><td>d. Croome Liaison Group</td><td>h. Klinks Magazine</td></tr></table>	a. Parish Hall committee	e. Police	b. Severn Stoke Flood Action Group	f. Lengthsman	c. Tarmac Liaison Group	g. Highways	d. Croome Liaison Group	h. Klinks Magazine
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13.	<b>General Finance and Administration</b> - <i>To discuss and formulate Motions not requiring written notice</i> <ol style="list-style-type: none"><li>To consider and motion to approve the payment of accounts made in the previous month (October 2020. NB Parish Council meets every other month). Appendix 1 (overleaf)</li><li>To consider and motion to approve the payment of outstanding accounts for November 2020. Appendix 2</li><li>To receive and motion to accept latest Bank Reconciliation.</li><li>Budget for 2021/2022 and to agree precept.</li><li>Appoint a Finance Group as required by our Financial Regulations para 2.2</li></ol>								
14.	<b>Correspondence, dates for diary, items for future agenda.</b> <p>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda.</p> <ol style="list-style-type: none"><li>To note that the Parish Clerk has applied for an electronic (xls) copy of the Register of Electors 2021.</li><li>Libraries will remain open during four week lockdown. Subject to volunteer availability, Library Service at Home book deliveries will be available for customers who are unable to visit their local library.</li></ol> <p><b>Next Parish Council meeting: Provisional 20<sup>th</sup> January 2021. 7.30pm, Zoom online meeting. All year meetings to be set please</b></p>								

## Appendix 2. Item for payment November 2020:

Mr Simon Bott	Lengthsman October 2020. Cllr approved via email. <b>Paid 07/11/2020</b>	£208.00	VAT nil
Clerk Wages	Standing Order - Wages October 2020.	£294.16	VAT nil. Scheduled for payment end of Nov 2020 via standing order.
Clerk expenses	November: £14.39 (Zoom Nov 2020) and £9 Land Registry charges concerning land enquiries relating to at war memorial and verges relating to noticeboards.	£23.39	VAT £2.40 Scheduled for payment 28 <sup>th</sup> November 2020

## Appendix 1. Items already paid via online banking OCTOBER 2020 (month where no parish council meeting occurred. (Approved under previous agenda or required payment under contract monthly):

Mr Simon Bott	Lengthsman Sept 2020. Cllrs approved via email. Paid 9 <sup>th</sup> Oct.	£208.00 Claimed back from WCC	VAT nil
Mr Simon Bott	Mowing Parish Hall  September (SB0291) Paid 09/10/2020.  & October 2020 (SB0296) Paid 27/10/2020.	£30 & £30	VAT nil
Royal British Legion	Royal British Legion. Poppy Appeal. Reimbursement. Clerk paid using her debit card. Paid 27/10/2020	£70.00	VAT nil
Clerk Wages	Standing Order - Wages Sept 2020.	£294.16	VAT nil. Scheduled for payment end of Oct 2020 via standing order.
Clerk expenses	October. (Zoom Oct 2020 £14.39). Stationery & Stamps. Paid 27/10/2020	£21.87	VAT £2.40
Society of Merchant Venturers as Endowment Trustee for St Monica Trust c/o Savills (UK) Ltd	Hall land hire. Paid 09/10/2020	£453.60	VAT £75.60

Signed: ...Parish Clerk, Severn Stoke & Croome D'Abitot Parish Council  
Mrs Lisa Stevens 01905 820956, 07950256363, severnstokeandcda@gmail.com